



Merritt College Counseling Department

DEPARTMENT NOTES

9/9/03

1. Counselor meetings will be Mondays, from 1:30 p.m. to 3:00 p.m., starting Monday, 9/22/03.

11/24/03

1. In past, Nursing Dept. said they would not accept COA's BIOL 18 & 19 to clear A&P requirement if taken F97 or later. Nursing Dept. has now informed Counseling Dept. they will accept BIOL 18 & 19 regardless when it was taken. Agreement in Counseling Dept. that we will continue to advise students applying for F04 admission the same way we've been advising up until now (no COA BIOL 18 & 19 if taken F97 or later) in order to avoid inconsistency of information. If Nursing Dept. continues to accept BIOL 18 & 19, Counseling Dept. will advise students wanting to apply for F05 and beyond of this in a consistent manner.

12/8/03

1. Assessment Guidelines: Students can repeat Assessment once per semester and must wait at least two weeks before retaking.

10/25/04

1. Motion, second, and unanimous approval (9-0) to leave unit requirement at 18 for Liberal Arts major (recently changed from General Curriculum major).

11/28/05

1. Motion, second, and unanimous approval (11-0) that Counseling Department shall have co-chairs.
2. Motion, second, and unanimous approval (11-0) that all counselors (general and categorical) be eligible to be Department co-chair.
3. Motion, second, and approval (9 for, 1 against, 1 abstention) that Department co-chairs be elected from volunteers, with the agreement that this can be reviewed in the future if voluntary process reveals unforeseen problems.
4. Agreement to next consider and decide on length of term and instituting a "chair elect" who will orient and train in the position informally the semester before taking office.