



Merritt College Counseling Department

Counselor Meeting Minutes
February 2, 2004

Meeting convened at 1:30 p.m. In attendance: Zielke, McLean, Shriver, Pantell, Wong, Allen.

- 1. Review of S04 Registration** Shared impressions and suggestions based on S04 registration. For the most part, group felt registration went well, albeit sometimes hectic. Having add'l part-time counselors available made a huge difference.
- 2. Nursing Permits to Apply** Shriver reviewed new policy on group sessions to complete Nursing Permits to Apply. Students asking about appointments to complete the permit should be told to call the Counseling Appointment Desk (436-2475) to be put on a list of available dates. Also discussed using same group format for students about to complete the ADN Program and who want to fill out the graduation petition.
- 3. Articulation** Pantell gave artic report. See notes of this date.
- 4. Other Business** Shriver reminded everyone of registration dates for Summer and Fall, 2004: April 12 & 13 for DSP&S and EOPS students, April 15 for continuing students, and April 26 for new students.

Meeting adjourned at 3:00 p.m.