



Merritt College Counseling Department

Counselor Meeting Minutes
February 5, 2007

Meeting convened at 1:30 p.m. In attendance: Allen, Scurry, Zielke, Shriver, DeCoursey. Guest: Robin Freeman, ENVST/ENVMT

1. **ENVST/ENVMT Program Update** Freeman presented on changes to ENVST/ENVMT programs.

- Some AM classes offered but cancelled due to low enrollment
- Field is changing quickly so those who chose to work in it should be able to adapt to change
- There are many jobs in this field, especially with private contractors and governments
- You can enter with any background
- Examples of jobs are environmental cleaning, park rangers, naturalists, etc.
- Starting entry level with little training is about \$15.00, as you gain experience salary will go up.
- Classes have field trips and internships (which yield jobs).

2. **Hourly Counselor Training Update** Zielke summarized meeting with VP last week. Training is for all part time counselors and new hires that will be starting in summer and fall. It is mandatory, paid, offered on three different dates/times to make it accessible to all. Full time counselors will train. There is a District Counselor Training Manual that Laney has kept updated which will be given to counselors. Copies will be kept (and updated) in all part time offices. Merritt's Counselor Manual is being updated this semester.

3. **Student Services Institute** Zielke led discussion about upcoming institute. Dates are as follows:

MONTH	DATE	DAY	TIME
February	22	THUR	8-4:30
February	23	FRI	8-4:30
February	28	WED	8-4:30
March	2	FRI	8-4:30
March	5	MON	8-12:30
March	7	WED	8-12:30

Meeting adjourned at 3:00 p.m.