



Merritt College Counseling Department

Counselor Meeting Minutes
February 25, 2013

Meeting convened at 1:30 p.m. In attendance: McLean, Scurry, Zielke, Khoo, Ilarde, Nelson and Pantell.
Guest: Brian Rowning, BIOSC (Microscopy/Genomics)

1. **BIOSC** Rowning gave information about both programs. In general, Microscopy works more specifically w/ images on the microscope while Genomics is more research/theory/hard science based. Best way for students to learn about each is to take BIOSC 20 for Microscopy and BIOSC 37 for Genomics—both are intro courses that give students overview of each area. BIOSC also developing Histotechnology courses (possible certificate) which is a sub-speciality of Micsorscopy. Current program is housed on COA campus but no formal partnership—they're our classes being held at COA until we get more labs & space developed here. Refer students to www.merrittmicroscopy.net for more info.

2. New Business

- ♦ Pantell/Scurry raised SLO assessment surveys—need add'l surveys by the end of S13
- ♦ Discussion about need for appointments (vs. drop-in) for SEPs and Prob/Dismiss petitions. After discussion, agreement that appointments needed for both after peak enrollment. During peak, appointments still preferred but can make exceptions (at counselor's discretion) to help students enroll. Also agreed on need for clarity and uniform information and implementation by front-desk staff. Chairs will meet w/ front-desk staff to discuss.

Meeting adjourned at 2:55 p.m.