

3/4/24: Counseling Meeting Minutes

Attendees: Castro, Allen, Salceda, Scurry, Moy, Alturk, Towle, Perez, Ross

Counseling Updates:

- Deadline to petition for a degree is Friday March 15th (unsure if the deadline will be extended because Sandi is out sick) - co chairs sent an email for follow up
 - If students are missing 6 units or less and want to participate in graduation, please use the excel sheet on the counselor website and remind students to petition in Summer - deadline to include students on the list is March 29
 - Auto degree awarding coming in summer. More information will be given during the district wide counselor meeting.
- If you not able to work, please email a listserv we created to capture all the people that need to be notified: Counselor Absent Reporting
counselorabsentreporting@peralta4.onmicrosoft.com
- Virtual District Wide Counseling Meeting is Thursday March 21
 - Please use the survey to let us know what speakers you are interested in:
 - https://forms.office.com/Pages/ResponsePage.aspx?id=Fmqh7q9le0eREwWxwBEj_LzRldMN9hPn_yvhE3-sXpUMjk0NEhYUIIIWjVIQVJQOTNFSldCQzQ4TC4u
The deadline is Friday, March 8th.
- We have a sign up notifying students that we are closed on Tuesday March 12 and Thursday March 21 for professional development- an email was sent to ask Doris to inform students
- Peralta Raices Latinx Graduation, scheduled to take place at Merritt College on Thursday, May 16th 5-8pm. Please see attached flyer and have students RSVP by April 29 to receive 4 tickets.
- Peralta Association of African American Affairs (PAAAA) 2024 Scholarships- deadline is March 29
- Important: At our March 11 dept meeting, we will discuss the counseling rotation (co-chairs)

Counseling Cautions:

This is a new additional topic to our department meetings.

Let us know if you learn anything new or are reminded of something that would benefit all counselors.

Example: Make sure if a student is wanting an international evaluation to use resources listed by the District Office: <https://www.peralta.edu/admissions/transcripts/international>. If they do not use a company from this list, it will not be approved.

Guest Speaker:

Janine Nkosi: Teaches Sociology and is chair of the Social Science Dept

Updates to Social and Behavioral Sciences degree:

No updates to this degree. Overlooked including counselors in a survey sent to faculty. Need to come back to the table and put forth changes to the curriculum committee.

Concerns:

- The SBS website needs to be updated. There are two different informational pathways which both incorrectly state current SBS degree requirements.
- The three specific categories are limiting (posci, psych, soc).
- Used to be child dev courses as part of the options. Afram 5 too. Broader options desired.

To be included in the degree pattern, courses need to be taught regularly and be active in curricunet.

Courses were removed that were inactive in curricunet but they tried to add additional courses to the degree. Some faculty (not counseling faculty which was not intentional) were asked what courses could be included.

Janine wants to update the degree and include counselors in the process.

Dean requested a course offering pathway to be created and that is why the three categories were selected. Janine will check with others. Will follow up and ask the questions:

- 1) Who has to approve changes and timeline
- 2) Who gave feedback about the degree and what was the feedback. She will look at her notes and check in with folks

Q: Open to changes? A: Yes
We would like COUN 30 added.

Updates to AAT Sociology?
No updates

Updates to Anthropology in progress with arctic officer

Additional ADTs in Political Science? History?

- No

Admissions and Records:

Updates:

- New enrollment appointments have been sent out by Silvia for student groups.
 - Individual appointments are not available in the student's portal yet.
 - Open enrollment is April 15th. (see attached handout)
 - Students with 100 units or more completed are not qualified for priority enrollment.
 - There is a form that can be signed by the categorical counselor and dean to request priority enrollment be reinstated. Former foster youth and SAS are exempt from this.
 - Students on probation two consecutive semesters also lose priority.
 - CCCApply application for new and returning students for summer and fall enrollment will be available March 13th.
 - If there is a problem and students are still discontinued after completing the application, refer them to admissions and they can check the account and see what the issue is. Silvia can clear if it's an error.
 - Returning students and new students do not have priority reg date. Only continuing students.
 - Remind drop in students to come back for an SEP so they will know what classes to take in the future. Admissions gets asked what classes they should take often.
 - They are trying to utilize the welcome center more. Send students there first.**
- Admissions does not enroll students. They want students to know how to log in and add, drop, etc. Do not tell students admissions can enroll them. They have authority to do this but students need to know how to do this. Want to reduce students expecting admissions to enroll them in classes.
- 44 forms are being modified so that they are electronic to reduce the paperwork admissions receive. The new process will leave a footprint of when documents were received. Students will have tiles which will link to the new process. Admissions will have to issue more transfer credit. Only doing it for new students now. Haven't captured older transcripts. Will decide a timeline with Dean. Concern: older classes cannot be imputed in the system and will have to have a pdf be generated.
 - EWs are not counted for repeat attempts but are counted for financial aid purposes
 - The alpha breakdown of A & R forms follows (except degree petitions and transfer credit reports). However, include both of them in the email in case one is out:
- A-L Marisol
M-Z Susana
- Engl 1A and 1AS count as same attempt because they have the same CID

Program & Committee Updates:

Career:

Job and Resource Fair- Hayward 11-2 Wednesday March 6

Habitat Restoration Internship

Chinatown Chamber of Commerce- Entrepreneur Resource Fair Friday March 8 1-430

Continue encouraging students to use the SuperStrong for career exploration

Rosa: Taking students to Saint Mary's- may allow outside FYE students to attend, but depends on number of students who want to go

Outreach event to OUSD- many students were interested

FYE is taking students on a field trip Zip Lining in Sonoma instead of a FYE graduation.

The students voted this way.

April 10th is FYE priority registration.

Frances: Will offer a workshop for flex day. Would like input or suggestions. Questions students have would be useful. Email Frances if we see anything when working with SAS students or have any comments or suggestions.

Rose: 16th annual African and African American graduation is Saturday May 18th at 11:00 am at Evergreen Missionary Baptist Church in Oakland. No tickets are required but space is limited. More information can be found at the following website:

<https://www.peralta.edu/admissions/student-resources/paaaa/african-american-graduation>

Edwin: Second phase of ESOL 541B and 541D are continuing on March 18th. This is when the second tier classes are starting.

Announcements:

Graduation is Monday, May 20th at 5:30pm at the Paramount Theater in Oakland.

Reminder: Transfer acceptance list is on the counselor website. Please enter all students who are accepted into a university.