



**MERRITT COLLEGE COUNSELING DEPARTMENT
MEETING AGENDA**

Date: 03/06/2017	Time: 1:30 pm	Location: R 112A
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Attendees: Khoo, Scurry, Ross, Salceda, Ciddio, Perez, Moy, Zielke, DeVito, Ilarde.

Allotted Time	Topic	Person(s) Responsible
1:30-1:45	Guest: Dr. Cedillo The VPSS informed us that he is going to retire at the end of June. So far there are no updates on the reorganization. We should continue to report to him until June and to his replacement once he leaves.	Cedillo
1:45-2:15 pm	<u>Chair Update Summary:</u> <ul style="list-style-type: none"> • SLO Update: <ul style="list-style-type: none"> a. Student Services: 13/17 done = 76% b. Coun courses: 6/10 done = 60% c. Counseling Dept: 92/100 surveys collected SLO coordinator (Zielke) is meeting with each unit to assist with SLO completion. • Evaluations: <ul style="list-style-type: none"> a. Pantell-(Zielke) completed b. Ilarde – (Scurry) pending c. Leticia Perez – (Zielke) pending • PCCD District-Wide counselors meeting March 23. <ul style="list-style-type: none"> a. draft agenda attached b. Updates: <ul style="list-style-type: none"> -Moy – food -Tanya-Name Tags - Pantell – Sign in sheets. - Staff assistants: confirmed by Jamila -Ciddio confirmed she will do “1-minute” signs to keep presenters on time. - Khoo already sent out the mail asking about dietary restrictions. 	Zielke/Khoo
2:15-3:00 pm	Other updates: Ilarde requested volunteers to participate in the Merritt College President hiring committee.	All

Merritt College Mission:

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy