

Meeting Minutes
MERRITT COLLEGE COUNSELING DEPARTMENT

Date: 3/8/2021	Time: 1:30 pm
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Attendees: E. Ross, Salceda, Ciddio, Allen, Perez, Morales, Alturk, DeVito, Moy, Khoo, Scurry.

Allotted Time	Topic	Person(s) Responsible
1:30-1:40pm	Welcome Athletics Counselor <i>-The Co-Chairs welcomed Charlie Morales to the team. -All full-time and part-time faculty provided a brief introduction.</i>	Rosa and Jose
1:40-1:50pm	Accreditation Update <i>-The Co-Chairs thanked the Counseling Department for their hard work in preparing for the accreditation visit. -The exit interview from the accreditation visit included no recommendations for Merritt College.</i>	Rosa and Jose
1:50pm – 2:00pm	Mindfulness Debrief <i>-Frances Moy recommended that mindfulness trainings be recurrent. -Mary Ciddio recommended that mindfulness trainings be offered once or twice per semester. -Overall feedback was positive and included mindfulness as a great outlet for relaxation and to manage stress. The training flowed naturally and the time worked out great.</i>	All
2:00-2:10pm	Athletics <i>-Charlie Morales created a Canvas shell for Athletics. -An overview of the Canvas shell was provided. It included the following: --Announcements by groups (i.e. Men's Soccer). --Coaches page with biographies and pictures. --Counseling appointment link. --Information on special programs. -Athletes will have a mandatory orientation to attend.</i>	Charlie Morales

	<p><i>-Athletes have mandatory contacts to complete: comprehensive Student Education Plan, review midterm progress reports, and to receive priority registration.</i></p>	
2:10 – 2:20 pm	<p>Standing Items:</p> <p>Reports from Programs - Puente, Sankofa, FYE, Veterans, SAS, EOPS, Transfer Center, etc.</p> <p><i>-EOPS: Will be offering 10 scholarships. The amount of each scholarship is \$100.</i></p> <p><i>-Transfer Center: Admission list will be posted on the Merritt College Counselor Site. It is important to update regularly.</i></p> <p><i>-Career Center: Health Fair. 40 students registered for the event. Food and Essential Industries Fair will be on March 19th.</i></p> <p>Committee Reports</p> <p><i>-CFT: Students are having a difficult time with enrollment and searching for classes due to the PeopleSoft upgrade.</i></p>	All
2:20– 2:30 pm	<p>Announcements:</p> <p><i>-Counselors Districtwide Meeting is scheduled for March 24th from 9:00-3:00 pm.</i></p>	All

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