



## Merritt College Counseling Department

Counselor Meeting Minutes  
March 11, 2013

Meeting convened at 1:30 p.m. In attendance: Allen, McLean, Scurry, Zielke, Khoo, Nelson and Pantell.  
Guest: Norma Ambriz-Galaviz, President

1. **President's Visit** General discussion of issues president is looking at as well as exchange of ideas from Counseling faculty. Particular mention given to block scheduling, advocating for add'l faculty, providing coverage for students w/ fewer resources, and keeping communication open. President also shared details about her career path which includes faculty and administrative positions in both student services and instruction.

### 2. **New Business**

- ♦ Pantell distributed information about new ATHL and KIN disciplines (which replace PE effective F13. Also distributed information about two new tools on UC website (Transfer Admission Planner and additions to the Major Preparation Pathways).
- ♦ Discussion and agreement about evaluation procedures and timelines.
- ♦ Continued discussion about SLO assessment surveys.
- ♦ Graduation update: all students filing a petition timely (by 3/22/13 deadline) will automatically go on graduation program. Counselors should make a list of those students not filing petitions but who want to walk (w/ 6 units or less to complete in summer or others eligible to walk) and give it to Virginia Harper by April 5<sup>th</sup>. List should contain name, SID, major/degree, and GPA.

Meeting adjourned at 3:00 p.m.