



Merritt College Counseling Department

Counselor Meeting Minutes
March 15, 2010

Meeting convened at 1:30 p.m. In attendance: Pantell, McLean, Ilarde, Allen, Scurry, Khoo, De Coursey, Zielke, Crutchfield. Guest: Anthony Powell, Dean of Student Services..

1. Transfer Report Ilarde reported UC Berkeley Student Panel today. 4 students (two Merritt alums) on panel. Decent turnout by MC students. Also reminded about Transfer Advisory Committee meeting tomorrow (3/16) at 1:00. In response to question by Crutchfield, gave information about what 4-year schools consider feeder schools and service area; definition and guiding principles about admissions are left up to discretion of individual campuses by CSU Chancellor's Office.
2. M.A.P Report McLean reminded about Green Technology panel this Thursday (3/18) at Noon.
3. Centro Latino Report Zeilke reported that MC students will visit Castlemont HS on 3/19 to launch peer mentoring program. To be followed-up by visits to MC by Castlemont students for individual Math and English assessments on 3/24.
4. New Business
 - Petition deadline is 3/19. Discussed procedure w/ Powell. Counselors who complete petition w/ student after deadline should place in drop-box (that needs to be arranged) and then bundled and delivered to Dean for processing. Students should not deliver petition themselves to either A&R or Dean. Dean will then deliver to admin asst who is tracking roster of students participating in graduation and then deliver to A&R.
 - Discussion w/ Powell about students needing SEP for financial aid. Powell suggested contacting VPSS about possibility of providing hourly counselor dedicated solely to financial aid issues, using BFAP funds as has been done in past. Pantell committed to raising issue w/ VP.
 - After discussion of drop-in process, agreement to discuss further at later date, perhaps reviewing drop-in statistics, student traffic, issues appropriate for drop-in (vs. appointment), and floor operations.
 - De Coursey informed counselors that a PFT meeting had been held today to discuss issues that affect all faculty and suggested watching for communication from PFT for details.

Meeting adjourned at 3:10 p.m.