

Present: Allen, Ilarde, Khoo, McLean, Perez, Scurry & Zielke

I. Guest Speaker: Marcey Vasumpauer from JFK University

Announcement of new program at JFKU (flyers distributed), which offers Merritt College students FREE courses for the Spring quarter, starting April 6, 2015. Students will have to pay for books. The program is not open to International students at this time. The following courses are offered: COR2100-Introduction to Academic Writing, COR3000-Education, Self & Community, PYC 3000-History of Psychology (upper-division), and PYC4218-Healing Stories. Announcement of 2+3 law school program. Students will need to take LSAT prior to applying to Bachelor's program. JFKU will provide student support services, such as writing/math lab, disability services, career services, and Veterans' services.

II. 3SP Review

Scurry wanted to get feedback regarding the effectiveness of the 3SP process in Spring 2015. She reported that the Summer and Fall 2015 orientation and assessment schedule now lists the one-day option rather than the two-day option. Ilarde indicated she had attended the wrap around meeting Dr. Cedillo and Dean Hotep called, where she recommended both the one day and two day option and confirmed that with the administrators after soliciting feedback at a Counseling Dept. meeting. Scurry also inquired about what the Department thought about how 3SP student drop-ins were mixed in with the regular Counselors. McLean felt we should continue doing what we have been doing. Ilarde inquired about the number of ABB SEPs recorded on the pink sheet. Scurry reported that she submitted 183 students for priority enrollment and that she also matched the W drive for SEP's with the pink sheets. Counselors believe this number is low and we all have to make sure we note ABB SEP on SARS when applicable. Ilarde will also speak to Pantell to ensure we have

adequate Counselor coverage during the orientation and assessment days from April-July.

III. Other

- a. A&R Evaluations (Khoo) – Khoo was not certain about the topic, so she reported on specific situations regarding degree denials. Zielke reported that she is raising the issue of Petitions for Substitutions/Waivers at the next Academic Senate meeting to obtain a motion to improve this process. Discussion regarding the need for an electronic tracking system for these petitions. Discussion regarding communication and relationship with Admissions & Records and clarification from the VPSS regarding final approval and priority degree processing (e.g., Athletes). Ilarde will send VPSS an email asking for clarification and resolution and inviting Associate Vice Chancellor Adela Esquivel-Swinson if necessary.
- b. COUN 207C Review – Ilarde updated the Counselors regarding changes to the COUN 207C course and provided a brief background on a proposed course from Berkeley City College through the Business Department on job search and social media. Copies distributed. McLean wants to know what BCC's Counseling Department thinks of the proposed course.
- c. SLO Assessment Surveys – Ilarde reported that we have collected 73 surveys and need 27 more.

Meeting adjourned at 2:50 pm.