



Merritt College Counseling Department

Counselor Meeting Minutes
March 29, 2010

Meeting convened at 1:30 p.m. In attendance: Pantell, Scurry, Khoo, De Coursey, Zielke, Allen.

1. **PeopleSoft Resolution** Pantell presented resolution adopted by Laney Academic Senate that we've been asked an opinion on by our senate. After discussion, unanimous vote to endorse resolution. Pantell will convey to senate.
2. **Centro Latino Report**: Zielke reported CLAT has worked closely on outreach w/ two local high schools this month: Castlemont and Mandela. Will be meeting with Skyline on April 14th for similar outreach efforts. Also announced 2nd annual Latino Student Conference on April 23rd.
3. **New Business**
 - NUTR requirements reviewed. Agreement that if student has courses outside the NUTR discipline that they want to substitute or waive, will simply submit Sub/Waiver form to department as we do with all other departments.
 - Discussed 11th Month days in light of changes to departmental hours.
 - Follow-up to discussion on departmental policy on drop-ins. Zielke brought triage form. Will resume discussion at next meeting.

Meeting adjourned at 2:45 p.m.