

**Meeting Minutes**  
**MERRITT COLLEGE COUNSELING DEPARTMENT**

Date: 4/5/2021

Time: 1:30pm

Attendees: Cheah, Webb, Ciddio, Salceda, Perez, Allen, DeVito, D. Ross, Moy, Scurry, Khoo, Alturk, Chavez, E. Ross, McLean, Morales.

Allotted Time	Topic	Person(s) Responsible
1:30-1:40pm	Check-in <i>-Counseling team used the time to check in with one another.</i>	All
1:40-1:50pm	VPSS Updates <i>-Dr. Lilia Chavez presented on the assessment of student services in the past 11 months. The PowerPoint presentation will be provided to the counseling team.</i> <i>-The presentation included data on systematic challenges impacting student services staff, support staff, programs and services, budgets, division culture, and participatory governance.</i> <i>-The counseling team provided feedback that included:</i> <i>--Transition to remote services has been smooth.</i> <i>--The Vice President has been responsive to the needs of the counseling department.</i>	Dr. Chavez
1:50- – 1:55pm	Dean's Corner <i>-Counselor Breakfast has been rescheduled to April 22<sup>nd</sup>.</i> <i>-Oakland Unified School District senior application day will take place before May. Counselors will be needed.</i> <i>-Care team is being formed. Guided pathways will be joining the team.</i>	Dr. Webb
1:55-2:10pm	District Wide Counselors Meeting Debrief <i>-Overall, the counseling team felt that it was very good. The trainings were very informative and thorough.</i>	All

	<p><i>-Additional time for Cranium Café was requested.</i>  <i>-Hands on training for Cranium Café would be helpful as well.</i></p>	
2:10 – 2:15pm	<p>Evaluations –  <i>Angela Khoo: Lesley Scurry will evaluate.</i>  <i>Rosa S. Perez: Angela Khoo will evaluate.</i></p>	Rosa and Jose
2:15– 2:30 pm	<p>Standing Items:</p> <p>Reports from Programs - Puente, Sankofa, FYE, Veterans, SAS, EOPS, Transfer Center, etc.  <i>-Transfer Center: UC decisions will be will happen at the end of April.</i>  <i>-Career Center: Child Development Career Fair is scheduled for April 16<sup>th</sup>.</i></p> <p>Committee Reports  <i>-None provided.</i></p>	All
2:30– 2:35 pm	<p>Announcements:  <i>-Interviews for the Vice President of Administrative Services will take place today.</i></p>	All