

Meeting Minutes
MERRITT COLLEGE COUNSELING DEPARTMENT

Date: 4/12/2021 Time: 1:30 pm

Zoom Link to department meeting:
<https://cccconfer.zoom.us/j/94658173482?pwd=cDg1N01BbE0wWmE2N2xFS2pxOEx2UT09&from=msft>

Attendees: Salceda, Perez, Cheah, D. Ross, Moy, Clipper-Willis, Allen, Alturk, Pantell, Webb, DeVito, Scurry, Ciddio, Khoo, Yates, Morales, Chavez.

Allotted Time	Topic	Person(s) Responsible
1:30-1:35pm	Dean's Corner <i>-Summer 21: 4-10-hour days have been approved. Working days will include Monday-Thursday.</i> <i>-11-month contracts are pending approval from Vice President of Student Services.</i>	Dean Webb
1:35-1:45pm	Co-Chair Elections <i>-Fall 21 and Spring 22: Jose A. Salceda and Derrick Ross will be nominated for Co-Chairs of the Counseling Department.</i>	Jose and Rosa
1:45pm – 2:15pm	Radiologic Science <i>-Dr. Jennifer Yates provided updates on the Radiologic Science program:</i> <i>--No new cohort for Fall 20.</i> <i>--Next class will be much smaller. Approximately 20 students.</i> <i>--100 students are currently on the wait-list from 2018 and 2020 applicants.</i> <i>--The next class will likely be in 2023. Planning a mid-May announcement.</i> <i>--Any follow-up questions, please e-mail Dr. Jennifer Yates directly.</i>	Dr. Jennifer Yates
2:15-2:20 pm	Department updates: Career and Veterans <i>-Live links for e-SARS have been loaded on the General Counseling, Veterans, and Career Center websites.</i>	Rosa and Jose

Merritt College Mission: The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy

	<p>Counseling SLOs <i>-Counseling SLOs have been requested and are being worked on.</i></p>	
2:20– 2:30 pm	<p>Standing Items:</p> <p>Reports from Programs - Puente, Sankofa, FYE, Veterans, SAS, EOPS, Transfer Center, etc. <i>-Health Services: Roots offering free COVID-19 vaccines.</i> <i>-Career Services: Networking workshop that was offered this past Friday went well. 7 students attended.</i> <i>-African American graduation will take place Saturday, May 22nd at 11:00 am. E-mail to follow.</i></p> <p>Committee Reports <i>-Professional Development Committee needs 2 faculty members to participate and fill positions for Fall 21.</i> <i>-Academic Senate elections: 7 full-time positions available.</i></p> <p>Announcements: <i>-Cranium Café trainings are open to all.</i> <i>-Fall schedules will be requested.</i></p>	All
2:30– 3:00 pm	<p>Enrollment Process and Review of Diagram <i>-Dr. Lilia Chavez presented on the enrollment process. The PowerPoint presentation will be provided to the counseling team.</i> <i>-The presentation included a review of student onboarding from start to finish.</i></p>	Dr. Chavez