



Merritt College Counseling Department

Counselor Meeting Minutes
April 18, 2005

Meeting convened at 1:30 p.m. In attendance: Zielke, Shriver, Blackwell, Pantell, Crutchfield, Cannady, Oliveira, Wong, DeCoursey, Taylor, MacEwan (intern).

1. **Possible New LVN Course** Shriver led discussion of development of 1-unit survey course for VNUR to combine elements of dosage calculations, LVN content, and study skills. Discussion about counseling staff teaching the study skills portion. To be continued.
 - **Chair Elections** Shriver raised issue of election of chair for 05-06. As current and outgoing chair, Shriver offered 2 options: 1) terminate current position as of 6/30/05 or continue on in transition role w/ new chair(s) until start of S06. Discussion about whether to have single or co-chairs and, if co-chairs, how to split duties. Agreement that group will consider who will run and who to nominate. Shriver agreed to create informal list of duties as he's seen the position evolve during his tenure. When completed, Shriver will give list to Pantell who will distribute to counseling staff.
2. **Articulation Report**
 - Pantell reported that Speech discipline (and SPCH prefix) will change to Communication (COMM prefix) effective F05. current SPCH courses will be renamed COMM effective that date. Change is effective throughout PCCD.
 - Pantell also reported on current status of CSU Lower Division Transfer Pattern (LDTP). When launched (6/30/05), will have identifiers similar to current ones for CAN. Although planning to adhere to original idea of 45/15, will be exceptions and modifications as program is rolled out. Some majors will have requirements outside their disciplines (i.e. ECON requirements for BUS). Some will have major courses that are contained in GE (i.e. ECON for BUS). As details are developed and announced, Pantell will keep counseling staff informed.
3. **Transfer Center Report** Blackwell reported on Transfer Training for instructional faculty 4/25. Agreement that Blackwell and Pantell will be primary facilitators and that the role of the rest of the counseling staff is to act as hosts/hostesses and colleagues. Want to avoid having instructional colleagues feel overwhelmed w/ too much advice from too many people.

Meeting adjourned at 3:10 p.m.