

Meeting Minutes
MERRITT COLLEGE COUNSELING DEPARTMENT

Date: 4/19/2021 Time: 1:30 pm zoom link for department meeting: https://cccconfer.zoom.us/j/94658173482?pwd=cDg1N01BbE0wWmE2N2xFS2pxOEx2UT09&from=msft
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Attendees: Ciddio, Salceda, Allen, Cheah, D. Ross, Perez, Webb, E. Ross, DeVito, Alturk, Scurry, Moy, Khoo, Williams, Morales.

Allotted Time	Topic	Person(s) Responsible
1:30-1:40pm	Check-in <i>-Counseling team used the time to check in with one another.</i>	All
1:40-1:45pm	Dean's Corner <i>-Counselor Breakfast is scheduled for this Thursday, April 22nd.</i> <i>-Cranium Café: The plan is to implement in mid to late Fall 21.</i>	Dr. Lisa Webb
1:45pm – 2:15pm	Nursing <i>-Dawn Williams provided updates on the nursing program.</i> <i>--An overview of the brochure that's posted on the nursing website was provided.</i> <i>--In the last 5 years, no changes in admission requirements.</i> <i>--Admission: Chancellor's model is used.</i> <i>--Fall 21 admission: Applications are accepted February 01-March 04.</i> <i>--GPA for English needs to be 2.50 or higher.</i> <i>--Online classes will be accepted due to COVID-19.</i> <i>-- 7-year recency requirement.</i> <i>--Group B are graduation requirements.</i>	Dawn Williams

2:15-2:20 pm	<p>Co-Chairs Elections <i>-Timeline reviewed with the counseling team.</i></p>	Rosa and Jose
2:20– 2:30 pm	<p>Merritt Express Enrollment <i>-Reviewed schedule.</i> <i>-The expectation is to help the student with academic planning, including the completion of an abbreviated Student Education Plan (ASEP).</i> <i>-Lesley Scurry: Available April 26th.</i> <i>-Angela Khoo: Available April 28th from 1:00-3:00 pm.</i> <i>-Sara Alturk: Available April 28th from 2:00-3:00 pm.</i> <i>-Stefani DeVito: Available April 26th and April 29th.</i> <i>-Jose A. Salceda: Available April 29th from 10:00-1:00 pm.</i></p>	Rosa and Jose
2:30– 2:45 pm	<p>Standing Items:</p> <p>Reports from Programs - Puente, Sankofa, FYE, Veterans, SAS, EOPS, Transfer Center, etc. <i>-Transfer Center: UCLA appointments available. Links are posted on the Transfer Center website.</i> <i>-Career Center: 50 students attended the Child Development Fair this past Friday.</i></p> <p>Committee Reports <i>-None provided.</i></p>	All
2:45– 3:00 pm	<p>Announcements:</p> <p><i>-OUSD – Counselors Breakfast: Scheduled for this Thursday, April 22nd.</i> <i>-Counseling Courses SLOs: Have been requested and are being worked on.</i> <i>-MEDAS and Biosciences will be presenting next week.</i></p>	All

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