



Merritt College Counseling Department

Counselor Meeting Minutes
April 21, 2014

Meeting convened at 1:30 p.m. In attendance: McLean, Khoo, Allen, Scurry, Zielke, Pantell, Ilarde, Perez, Nelson. Guests: Mary Louise Zerneke and Heather Casale, NUTR

1. **NUTR Program Information:** Zerneke & Casale gave info about two NUTR Programs:
 - ***Dietary Manager:** certificate program (19 units) only; 5 classes + 2 semesters placement; need to be able to handle MATH 253 or higher (percents/calculations, etc.); can be difficult for students who have been cooks or in food service but w/out strong academic skills; program has 2 aides to help w/ instruction; after done w/ coursework/placement, eligible to take national DM exam (but CAN work in California w/out national certification); exceptionally strong labor market (100% placement rate) starting - \$50K/year and increasing to \$80K; typically start in smaller facility (Skilled Nursing) & then move into hospital setting.
 - ***Dietetic Technician:** A.S. Degree; coursework + 450 hours field placement before eligible to sit for CDM Exam; NUTR dept. has its own “culmination exam” that students must pass w/ 8)% or higher to receive approval to sit for exam; instituted because placement rate of nat'l exam was below average; students who pass culmination exam have skills (and confidence) to take nat'l exam (which is expensive- \$450).
 - *Zerneke/Casale also acknowledged current catalog listing for DM program is incorrect; refer students (& counselors) to NUTR page of Merritt website which is correct.
2. **Counseling Department SLO Assessment (ASO):** Tally, discussion, and assessment of SLO surveys administered throughout AY 2013-2014. Discussion about possible revisions to survey for 2014-2015 to account for SEP changes due to 3SP (Abbreviated vs. Comprehensive). Pantell will prepare draft for counselor review before final submission.
3. **Topics:**
 - *Allen announced that EOPS applications for Summer/Fall 2014 open May 1, 2014

Meeting adjourned at 2:30 p.m.