



Merritt College Counseling Department

Counselor Meeting Minutes
May 10, 2010

Meeting convened at 1:30 p.m. In attendance: Scurry, Zielke, Khoo, Ilarde, Pantell.

1. **Scheduling** Continued discussion of hours of operation and other issues related to M10 & F10 schedules. Will continue discussion w/ VPSS to get clarification about budget and staffing. Also made preliminary plans for F10 peak depending on authorized counseling hours.
2. **SLO Assessment** Reviewed and analyzed results of SLO surveys gathered thus far. Made preliminary tallies of responses and drew initial conclusions. Given relatively small sample size, agreed to continue collecting surveys for remainder of semester before making final assessment for 09-10.
3. **New Business**
 - Reviewed new program/discipline of Chronic Care Assessment (CHCAS). At outset, program not open to MC students so refer inquiries to Nursing Department.
 - Conveyed Dean Thompsons inquiry about anyone's availability to attend Montera Middle School College Day. No one available.
 - Khoo reported on e-mail spam issue falsely inviting Merritt students to Laney graduation. Refer questions either to VPI at Laney or District A&R.

Meeting adjourned at 3:00 p.m.