



## Merritt College Counseling Department

Counselor Meeting Minutes  
May 13, 2013

Meeting convened at 1:30 p.m. In attendance: Allen, McLean, Scurry, Ilarde, Zielke, Khoo, Pantell, Icasiano (intern). Guest: Meryl Fields, Mental Health Counselor

1. **Mental Health Counselor Introduction** Fields was introduced to group Will be holding office hours during S13 on Monday (8-4), Wednesday (11-3) and Thursday (3-7) in R109U. Will be creating flyers and other publicity pieces to let students know and will be sending referral form to all counselors. No cost to students—services provided through contract w/ Life Long Medical—but students must be enrolled at Merritt. Once student seen for mental health services, may be eligible for add'l services, including medical care, but Fields will discuss w/ them after referral. Continue to refer students to Stefani de Vito (not Meryl Fields) for DSP&S eligibility determination.
2. **SLO Survey**: Tallied results. Pantell will document in annual SLO assessment report.
3. **New Business**:
  - Reviewed evaluations due for 12-13 academic year and tallied results. Pantell will incorporate into year-end report and submit.
  - Discussed deadlines for evaluations and SLO assessments for academic year 12-13.

Meeting adjourned at 2:30 p.m.