



Merritt College Counseling Department

Counselor Meeting Minutes
May 16, 2011

Meeting convened at 1:30 p.m. In attendance: Scurry, Allen, Pantell, Ilarde, McLean, De Coursey, Ciddio, Khoo, Paniagua (intern). Guests: Siri Brown and Jocyl Sacramento, Ethnic Studies

1. **Ethnic Studies** Brown (department chair) introduced Sacramento who will teach ASAME 32, Asian American Psychology, in M11. Brown, in her role as learning community facilitator, also discussed enrollment issues for F11. Suggested referring enrollment problems (i.e. linking courses, overriding prereqs, etc.) to Audrey Trotter, learning communities coordinator, who will work w/ appropriate personnel to resolve.
2. **Review of Bylaws and COUN Courses for S12** Allen led discussion of bylaws review to incorporate instructional counselor preferential rehire pool, which was approved (see bylaws for specific language). Also discussed variety of COUN courses to offer in S12, given budget constraints, as well as process to determine who teaches each course. Agreement that if we're limited to same number of courses as offered S11, we would offer the following (excluding grant-funded courses):
 - 224 (3 units)
 - 24 (2 sections; 3 units each)
 - 30 (3 units; part of FYE learning community)
 - 57 (3 units; part of FYE learning community)
 - 221 (1 unit; part of Puente Program)

No decision on who will teach which course. Agreement to review inventory and come to next meeting prepared to discuss teaching assignments.

3. **New Business**
 - Discussion of text about transfer for inclusion in 11-13 catalog. Agreement to use draft provided by BCC, w/ existing edits, in addition to some other suggested edits. Pantell will convey to catalog committee.

Meeting adjourned at 3:05 p.m.