



Merritt College Counseling Department

Counselor Meeting Minutes
May 20, 2003

Meeting convened at 10:00 a.m. In attendance: Blackwell, Zielke, McLean, Shriver, Pantell, Wong, Allen, DeCoursey, Scurry, Clark.

- 1. Counseling Department Chair Elections** McLean, Chair of elections committee, reported results of nominations. Election followed and Shriver was unanimously elected Department Chair for 03-04 by a vote of 10-0.
- 2. Speech 48** Shriver reported on conversations w/ Hilary Altman, Speech Dept. Chair, on SPCH 48 to be offered F03. Course is to be taught concurrent w/ SPCH 46, which is both transferable and satisfies Area A1 of CSU GE. Concerns raised about confusion among students who take SPCH 48 thinking it will also satisfy Area A1, which it won't. Shriver to report back to Altman and keep counselors posted.
- 3. M03 Counseling Hours** Still no final word from District and President's Office about whether additional 11th month days will be authorized. Shriver will do his best to get issue resolved this week and keep us posted, perhaps by phone. Counselors advised to hold open those additional days they've already submitted until the last possible moment.
- 4. District A&R/Counseling Committee** Blackwell reported on meeting she attended w/ PCCD A&R personnel and counselors from all PCCD colleges. Ongoing conversation about issues, inconsistencies, and confusion between counselors and District A&R, including High School Concurrent Enrollment, students' ability to clear own prerequisites, etc. Agreement to continue committee in F03 w/ representative(s) from Merritt Counseling attending whenever possible.
- 5. Articulation Report** Pantell reported on use of military service, confirmed on DD-214, to clear CSU GE Area E. Also got input from group on revisions to 03-04 advising sheets. Also handed out revised VNUR A&P equivalencies table and took suggestions for revisions.
- 6. Other Business** 1) Counselors asked to help w/ enrollment of LRNRE 57 for M03, taught by Allen; 2) Zielke reported that ADN program considers itself closed for F03 admits, and will not be opening the proposed add'l window of admits planned for 6/2/03 to 6/15/03; 3) **NOTE: Agreement to change Counseling Department meetings to Tuesdays, from 1:30 p.m. to 3:00 p.m., starting F03.**

Meeting adjourned at 11:30 a.m.