



Merritt College Counseling Department

Counselor Meeting Minutes
September 10, 2012

Meeting convened at 1:40 p.m. In attendance: McLean, Allen, Scurry, Zielke, Ilarde and Khoo.

1. **Upcoming Issues for 12-13** Scurry relayed many upcoming reports that are due this academic year including SLO Assessment (Dept and COUN), Program Review, and Evaluations (FT, PT, Instructors). McLean reported that the Student Success Task Force had its first meeting.
2. **Review of Proposed S13 COUN Schedule** Changes were made in times and course number.
3. **Topics & Use of Meeting Time for 12-12** The following suggestions were made:
 - An update from the RADSCI department.
 - A monthly meeting designated for department updates only and no additional agenda items.
 - An update from the financial aid department in the spring semester.
4. **Department Updates**
 - MAP will be having a kick off during college hour. A flyer with more details will be forthcoming. Students can be referred to MAP by seeing Jacob, Ron Moss or Carlos. The focus is on male students including non-African American males.
 - Athletics: SEPs for soccer, cross country and basketball are due to Angela by Oct. 1. If you complete one for any of these athletes, please put a copy in Angela's box.
 - EOPS has a book loan program for their students. Dr. Canady is the point person for this.
 - Matric: Minh is on vacation until 9/18. Prior to leaving, he was unable to enter all of the assessment results. If you see a student who needs their scores, Sylver and Lesley have a list. Assessment will resume Oct. 30th. **CONCERNS**: More counselors are needed on drop in following assessment. Students should be able to complete orientation and assessment on the same day. Exempt students are being told they need to complete orientation and assessment.
 - Transfer: Transfer day is Oct. 15th. Thirty-six colleges are confirmed including 6 CSUs and 4 UCs. There will be additional workshop/rep appointments following the transfer day event. UC TAG apps are due Sept. 30th. Tanya will be available for drop in assistance Sept. 13th and 27th from 1-3 to assist students with TAGs. The Facebook page has been getting more hits. Tanya has also brought the listserv back. The Transfer Center Calendar of Events should be available by the end of the week. Posting are up in the transfer center and a sign up binder is also there. Lastly, office space for college reps is difficult on Weds. and Thurs.
 - Centro Latino: Marty will not have an intern this semester so she will have to juggle being at 4 high schools, Fruitvale and Merritt. Next semester she will have an intern. Adelante was a great success in that 95% of the students in this summer bridge program enrolled in the fall. In a prior cohort of 23 students, 19 students persisted through 5 semesters which is an 82% success rate.
5. **Block Scheduling** Some classes have an overlap of 5, 10 or 15 minutes. Block scheduling would have classes start on the hour and end on the hour. VP Black invited Steve and Carlos to a meeting to discuss this over the summer. It will be addressed on Sept. 20th at the next Senate meeting.
6. **District Ed Committee** New positions are available at colleges throughout the district except Merritt.

Meeting adjourned at 3:00 p.m.