



Merritt College Counseling Department

Counselor Meeting Minutes
September 29, 2003

Meeting convened at 1:15 p.m. In attendance: Blackwell, Zielke, McLean, Shriver, Pantell, Wong, Allen, Scurry, Crutchfield. Guest: Karen Bougae, Merritt College Nurse.

- 1. Merritt Crisis Team** Bougae gave background on MC Crisis Team and discussed when/how to refer a student to the team. If a student has developed a relationship with a counselor, and is then in need of the Crisis Team, every attempt will be made to involve the counselor in the Team's work with an eye toward transitioning the student back to the original counselor once the crisis has passed. Contact Bougae @ X2533 for more information.
- 2. Artic Report** See Artic Notes of this date. Add'l reporting on the additions to the UC Merced page on the Counselor Web Site. Transfer Guides are now posted, along with Recommended Merritt courses for each major. Also discussed information from UC Berkeley Counselor Breakfast of this date: advising for application to College of Letters & Science, importance of Personal Statement for application, and contact sheet for different majors at UCB. Re: advising for L&S, students must compete heavily at point of admission to the College for 4 capped majors. If admitted to College in other majors, must then compete again if applying for 1 of 4 add'l capped majors. Re: Personal Statement, can't stress enough the importance of students putting as much of themselves into the statement as possible. Reader needs to be able to get a clear, vivid, deep insight into the person instead of just one-dimensional facts and figures. Personal Statement key element in admissions.
- 3. Transfer Report** Blackwell reported that CSU, Hayward just notified her that, effective Spring Quarter, '04, they will require 60 transferable units for upper division transfer. Also reported that 4-year school reps are continuing to visit Merritt throughout the semester and to check the Transfer Center calendar for specific dates and times.

Meeting adjourned at 3:00 p.m.