



MERRITT COLLEGE

COUNSELING DEPARTMENT

MEETING MINUTES

Date: 10/1/2018	Time: 1:30 pm	Location: R 112A
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Attendees: Moy, Allen, Ciddio, Ross, Scurry, Zielke, Perez, Salceda, de Vito

Allotted Time	Topic	Person(s) Responsible
1:30-1:40	<p>AB 705 Update</p> <p>Lawson's report:</p> <ul style="list-style-type: none"> -At the CAP (CA. Acceleration Project) meeting, it was recommended to get rid of all pre-transfer level math classes. Lawson agrees but he has not spoken with other math instructors at Merritt (or district-wide) about this. -If a discipline has Math 203 as a requirement, he would work with them to change the requirement to "Math 203 or higher" level math course. Or math could consider making a locked Math 203 course only for that major. <p>Example: Merritt ADN students.</p> <ul style="list-style-type: none"> - Statistics is easier than Intermediate Algebra. -Students are more likely to pass Math 13 if they take Math 13 once and withdraw, or fail, than if they take the prerequisites. One fourth of students are lost with each prerequisite taken along the way to Math 13. -There are two clocks that we need to take into consideration: the AB705 clock starts as soon as the student takes English or Math. The 2018-2019 funding formula clock starts one year from when they walk in the door. -Recommends counselors be very encouraging by celebrating the transfer level recommendations with, "Congratulations! You will be taking transfer level classes" and boosting their confidence that they can pass. Let them know what supports are available to help them. <p>Concerns:</p> <ul style="list-style-type: none"> -How do we support those who drop out of college saying, "I told you I wasn't ready for college" when they are not successful in the transfer level classes? -Financial aid and repeats. Students must complete 66.5% of their units. The accelerated classes are 5-6 units so dropping one class would put the student on financial aid probation. -More late start classes are needed in case student's drop out if the class is too difficult. -Smaller class sizes are needed for the accelerated classes. 	Lawson/ Elliott

	<p><i>-Tutors are needed in all class sessions.</i></p> <p><i>-A special skill set is needed for instructors to teach transfer level classes to students of varying skill levels.</i></p> <p><i>-Undecided student may be placed on the SLAM track when they may need to follow the STEM track once they decide on a major.</i></p> <p>Ideas:</p> <p><i>-Nine week modules of accelerated classes so that students who are not passing may retake the first module and not continue on to the second module.</i></p> <p><i>-Support classes could be non-credit [challenge: student's not being full time (12 units) for International Students, Vets, financial aid, etc. unless they take additional classes to cover for the lack of units in non-credit classes].</i></p>	
1:40-2:00	<p>Program Review</p> <p><i>-The template will be available 10/15.</i></p>	All
2:00-2:10	<p>Coun 24 Instructor needed</p> <p><i>-Moy will teach a late start in the Spring,2019</i></p>	Scurry/Zielke
2:10-2:20	<p>Update: District wide counseling meeting 10/25/18 @ Laney</p> <p><i>-Professional Day and the District-wide Counseling meeting are on the same day. You will have to decide which meetings you will be attending or split your day to attend a portion of each.</i></p>	Scurry/Zielke
2:20-2:40	<p>Standing Items:</p> <p>1. Reports from programs:</p> <p><i>-Transfer Day is a week from today. Angela will send out a reminder of what everyone signed up for to help out.</i></p>	All
2:40-2:45	<p>Standing Items:</p> <p>2. Committee reports</p> <p><i>Those attending College Council reported the following:</i></p> <p><i>-Time for Program Review during flex day was proposed.</i></p> <p><i>-Discussion on non-credit self-defense classes (given the F building incident.</i></p> <p><i>-Safety Aids are available Monday-Thursday until 10pm.</i></p> <p><i>-Campus lighting is being discussed.</i></p> <p><i>-Having safety tips on the computer monitors throughout the campus is also in discussion.</i></p> <p><i>-Buildings may be locked earlier and during weekends.</i></p> <p><i>-The S building elevator is down. Getting this fixed is a priority due to ADA compliance.</i></p> <p><i>-OnePeralta is on hold.</i></p>	All

2:45-2:55	Standing Item: 3. SLOs: all counseling classes are being inputted from excell sheets to Curricunet Meta. 4. Go over each of our programs SLOs. <i>Tabled</i>	
2:55-3:00	Announcements	All

Merritt College Mission: The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy