General Counseling Department Meeting

Agenda

Link:	https://us06web.zoom.us/j/84449441546?pwd=WmwyZWRKTHZBQ2hzMHI0dlJ6YlV6Zz09

Monday, October 3, 2022,1:30 pm to 3:00 pm	

Attendees	Allen, Castro, Khoo, Ross, Moy, Alturk, Scurry, Webb, Salceda, McClean	
Time Allocated	TOPIC	Person (s) Presenting
1:30 - 1:45	Dean thanked for those that attended townhall last Friday. Flyer will be forwarded soon, Report due on 11/30. SEA – underfunded for all 4 colleges for last 3 years. $52K over budget, District has distributed the funding. Dean waiting on former year's budget to be cleared up asap and we will have more funding. Spring '23 – Laney college 3 days a week 'in-person'. F'23 will be FT in person. Discussions to follow. Some frozen open & admin positions but not faculty positions Over-shot enrollment therefore a deficit of 11 mil. Board meeting voted on faculty & Staff will get an increase of 6% retro from July'22. Additional 4% in effective Jan 01'23. Part from COLA from Govt. (6.5%) Administrations will get 6% and 2% increase Per Scurry, Cost savings is coming from health insurance chances in PPO	Webb
1:45 – 1:50	Admissions & Records – - new submission procedure for dismissal forms - spring 2022 degrees - 22-23 worksheets completed (Guest speaker for next week- Marisol Roque Chaves)	Ross/Khoo
1:50 – 2:00	Guest speaker: **Irving Chin from Tassel Software & Dean Holloway**. - Irving demonstrated updated program maps, needed to fine an easier way to collaborate with students and staff. - AOI program maps launches via academic interest - e.g., Program information and degree information was easy for students to reference. e.g., Fire Sc had pathways laid out i.e., program maps (2-year roadmaps FT status) - Model out students career using these program maps i.e., 2019 class data in the system. - Long-term application is to build out SEPs, interest profiler stays on the same page and highlight employment outcomes (industry advisor from CE depts were consulted). - Career explanation VS career exploration, drag and drop experience, advisor console to review plans and more course around.	

	- Software is on-going, Dynamic, and interactive - Dean Holloway advocated for Tassel Software and believed in program - He also needs direction/guidance from Merritt and counselors, wants to re-intergrade this software into counseling - Dean Holloway is appealing to counselors to be involved in Pillar 1 of Guided pathways/Program Maps/fortify the student experience/need core team member Questions from staff – Khoo said we have CS SEP, apprehensive because we have so many 'software' is coming into the system, and we have traditionally gone with what comes down from the district. Dean Holloway wanted to know if we can find a way to get some student engaged into their SEP the way Tassel software is meant to be. His questions are - Hear what Irving is saying. It starts with us (Merritt). (Building SEP into the system and switch needs to be turned on i.e *no approval*). Currently tassel software is working with Solano CCC. Sara volunteered to coordinate with Tassel Software via email. Irving's preferred way is via email. McClean wanted to make sure that counselors are kept in the loop of changes since we are usually the last to know.	
2:00 - 3:00	Program Updates: 1. Career – next week they will be clarification on catalogs rights and Comp Lit 4c as long as student has taken an online class. Merritt classes only. 2. EOPs - 3. FYE – East-bay consortium invitation this coming Sat. Priorty enrollment is 11/16/22 4. Puente - 5. Sankofa – HBCU Oct 24, 22 – 10-1 p.m. Student lounge 6. SAS - 7. Transfer – Invited Dean for Transfer Day, updated volunteer list, sent list to volunteer, Moy will volunteer swag materials. **Others** 8. start thinking about your Spring 2023, possibility 2x in person and 2 virtual 9. Evaluation for CE counselor to be done by CE counselors, will update 10. McClean – we have a lack of students, what are we doing to offer more classes, so students come to campus? Office of instruction should hear that we are asking for 'in-person' if we want to see the students 11. Sara – In person and virtual, can we give options to students 'in-person' 12. Khoo – do we want to turn off virtual and telephone when counselor is in person? Open to floor and revisit and table next week. Rosa – maybe it can be piloted. 13. Frances – like serving on-campus and remote – hybrid works for SAS 14. No obligation to come in if all your appts are virtual, but dean still has a say. 15. Lesley – she has hybrid daily so it doesn't apply to her. 16. Co-chairs will email Denise Richardson - invite her to a mtg	
	Meeting adjourned at 2.57 p.m.	