

# Counseling Meeting Notes

OCT 5, 2015 / 01:30 PM -3.00 PM/ CONFERENCE ROOM 112A

## Attendees

Khoo, Ilarde, Scurry, Zielke, Mclean, Allen

## Meeting convened at 1.30 p.m.

### 1. New Improved Placement for Math & English & New SARs code

AVC Equivel-Swinson, Nathan Pellegrin, Karen Engel from the District Office came to present on the above. We have an additional tool to assist our High School students place into our Math & English courses. Please try to familiarized using the W/ drive to assess this information. To assist us in counseling and placing High School students from OUSD and AUSD, a file called "Placement Recommendations from HS Transcripts" is located in the Counselor Share Folder.

- Go to W drive
- Go to Counselor Share
- Go to Improved Placement Initiative
- Go to Placement Recommendations from HS Transcripts

When you download the spreadsheet, the 5<sup>th</sup> & 6<sup>th</sup> column - MM Math recommendation and MM English Recommendations is where you will obtain information on the student and their Math & English placement recommendations. This is an additional TOOL for us. If the student places are a higher level of math with the COMPASS assessment at Merritt, please make the proper recommendations. Both OUSD & AUSD students are on the same spreadsheet filed alphabetically by last name.

**PLEASE NOTE that when you do use this tool, you MUST SELECT REASON CODE: HSMMMER, it is an MIS reporting tool and we want to get credit for it.**

The tools current availability as an additional assessment and placement tool for us. It can alleviate repeats that may prolong our students transfer to a 4 year. This Multiple Method assessment may also be used to replace the COMPASS Assessment component of 3SP. But the student will still need to do Orientation.

## **2. Program Review - ALL**

Continued discussion and work on Program Review.

Meeting adjourned at 3.05 p.m.