

Meeting Minutes
MERRITT COLLEGE COUNSELING DEPARTMENT

Date: 10/05/2020

Time: 1:30 pm

Allotted Time	Topic	Person(s) Responsible
1:30-2:00pm	<p>e-SARS <i>Antoine Mehoulley provided an overview of e-SARS. He was interested in feedback. Recommendations included 1-hour appointments (parameters would need to be provided), multiple reasons for selecting appointments (will be updated), and a different portal / location for students that participate in special programs (student list would need to be provided). Also, phone or online appointment option will be made available.</i></p>	Antoine Mehoulley and All
2:00-2:15pm	<p>Transfer Day Debrief <i>Transfer Day was a great success. Frances Moy and Steve Pantell helped to manage the chat in the Zoom meetings. 60 students attended. Students expressed high interest in CSU East Bay, San Jose State University, and San Francisco State University.</i></p>	Angela Khoo
2:15-2:20pm	<p>MOU – PCCD and PFT for Transitioning to Distance Ed <i>Memorandum of Understanding between Peralta Community College District and Peralta Federation of Teachers that includes \$1000 stipend per class for faculty that converted a class to an online format for Fall 2020.</i></p>	Jose and Rosa
2:20 – 2:25	<p>Faculty Prioritization <i>The Counseling Department will request 2 positions for Fall 2021.</i></p>	Rosa and Jose
2:25-2:40pm	<p>Standing Items: 1. Reports from programs: Puente, Sankofa, FYE, Veterans, SAS, EOPS, Transfer Center, etc. <i>Puente: Transfer Motivational Conference will be on 10/16 from 10:00-1:00 pm. Cornel West will be the keynote speaker.</i></p> <p>2. Committee Reports <i>Academic Senate: Focus has been on equity initiatives.</i> <i>Phi Theta Kappa: Eligibility criteria includes 3.20 grade point average and 12 units completed. Refer eligible students to Mary Ciddio.</i></p>	All

2:40 – 2:45pm	Announcements <i>APU due date is Oct 26.</i> <i>Flex Day: Co-Chairs will follow-up with Vice President of Student Services to confirm Department will be closed.</i>	Rosa and Jose
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