



MERRITT COLLEGE

COUNSELING DEPARTMENT

MEETING MINUTES

Date: 10/8/2018	Time: 1:30 pm	Location: R 112A
-----------------	---------------	------------------

Attendees: Ross, Perez, Pantell, Zielke, Salceda, Scurry, de Vito, Khoo, Allen, Moy, Ciddio

Allotted Time	Topic	Person(s) Responsible
1:30-2:00	<p>Program Review</p> <p><i>Chairs asked for help from all full time counselors . Each one will work on a portion of it. Marty Will follow up on an email to make sure each remembers which section they are working on. We agreed that if the section has data to be analyzed we will have to wait until it becomes available in the new online template.</i></p>	All
2:00-2:10	<p>Nutrition Update</p> <p><i>Nutrition offers three degrees and a certificate. The Dietary Manager Certificate is 18 months with two semesters of the core Nutrition classes then supervised practice after which they are eligible to sit for the national exam to become a Dietetic Services Supervisor. All students who graduate and pass the exam get hired with a \$50-\$60K job as a Certified Dietary Manager. The job is physically demanding and the person must be able to speak up and be a manager. Graduates typically work in a healthcare facility. The AS degree in Dietary Technology requires the 5 core Nutrition classes plus three levels of supervised practice. They will also need a verification statement from Heather. Graduates can work for programs such as Head Start and WIC. The AS-T in Nutrition and Dietetics is for students who want to become Registered Dietitians (which requires a Bachelor's degree). Nutrition is a science heavy field.</i></p> <p><i>As of 2024, a Registered Dietitian must have a Master's Degree for an entry level position. Current students must have 1200 internship hours plus their Bachelors degree and credential (by passing an exam) by 2024 or they will not be grandfathered in--even if this is in progress. It must be completed. Therefore please encourage students who want to become Registered Dietitians to start now. Note the</i></p>	Casale

	<p><i>1200 hours needed do not include the supervised practice hours. Only half of Bachelors level students can get matched to an internship to get the 1200 hours. Their GPA and science courses weigh heavily in this process as well as volunteer experience. Registered Dietitians work at acute care hospitals, acute care facilities and community based centers.</i></p> <p><i>In summary:</i></p> <p><i>Dietary Managers</i> run food service operations in kitchens. They handle the day to day operations which include making sure there are 3 meals and 2 snacks for the patients, including therapeutic diets. DMs work weekends and holidays because hospitals do not close. You are constantly on your feet. If the dishwasher calls in sick, you have to step in.</p> <p><i>Dietary Techs</i> work under the Registered Dietitian and are trained as Dietary Managers. They assist the RD and work in acute care facilities and hospitals. They are “front of the house” workers who talk to the patients and make sure the menus are compliant. The starting salary is between \$40-\$50K.</p> <p><i>Registered Dietitians</i> work in clinical settings. They do nutritional assessment, diagnosis and interventions. A Bay Area starting salary is \$70K.</p> <p><i>The field of Nutrition and Dietetics is 92% female and mostly Caucasians followed by Asians.</i></p> <p><i>Due to the changes coming in 2024, Merritt will no longer offer the AS in DT in a few years however Santa Rosa JC will.</i></p> <p><i>Heather encourages us to send any interested Nutrition student to her for more information about the program.</i></p>	
2:10-2:15	<p>Natural History Course update</p> <p><i>On 11/1, CIC will consider deactivating over 40 natural history courses and The Bay Area Master Naturalist Certificate (which no student ever received) to clean up their curriculum.</i></p> <p><i>On 11/5, CIC will also consider deactivating several ENVMT courses, included the three certificates of proficiency (Env Management, Greening of the Urban Env. and Urban Agroecology). They are actively building curriculum for three new certificates of achievement (Natural History and Resources, Conservation and Resource Management, and Urban Agroecology) with a goal of being active by Spring 2020.</i></p>	Scurry

2:15-2:20	Update: District wide counseling meeting 10/25/18 @ Laney <i>Laney cancelled their District wide meeting. They will hold it in Spring. For now they are having a counseling meeting on the 25th (Flex Day) that all are welcome to attend but it is not the official district wide counseling meeting.</i>	Scurry/Zielke
2:20-2:30	Standing Items: 1. Reports from programs: Puente, Sankofa, FYE, Veterans, SAS, EOPS, Athletics, Transfer Center, Centro Latino, 3SP, etc. <i>Angela thanked everyone for their support for Transfer Day. Thirty-eight reps out of the 40 who confirmed showed up. Last year there were about 250-300 students. 213 came this year. It was noted that transfer day was held on Columbus Day which is a holiday for many school districts so student-parents may have had to stay at home with their children.</i>	All
2:30-2:40	Standing Items: 2. Committee reports <i>Facilities:</i> <i>They will not be hiring a replacement person for the director of facilities. The Business Office will oversee facilities.</i> <i>Guided pathways:</i> <i>The four pillars leads are recruiting people to work on the pillar teams.</i>	All
2:40-2:45	Standing Item: 3. SLOs: 0 surveys received. 4. Go over each of our programs SLOs. <i>Tabled</i>	
2:45-2:50	Announcements Guided pathways survey--please respond	All

Merritt College Mission: The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy