



Merritt College Counseling Department

Counselor Meeting Minutes
October 11, 2010

Meeting convened at 1:30 p.m. In attendance: Scurry, McLean, Ilarde, Allen, Pantell, Khoo, Zielke, De Coursey, Ciddio, Paniagua (intern). Guest: Meg Keeley, PCCD Tech Prep Coordinator

1. **PCCD Tech Prep** Keeley gave status update. Primary initial goal is to update existing articulation between local high schools and MC courses. Caution about articulation going upwards from high schools into courses that are also articulated w/ 4 years. Also discussed issue of how to note articulated courses on PCCD transcripts.
2. **Program Review** All participated in review of most recent Program Review to comply w/ deadline to complete and submit PR Update by October 18. Pantell will transcribe notes into document and submit.
3. **M.A.P. Report** McLean announced 2nd annual conference Saturday, October 23, 2010 in Student Lounge. Keynote speaker: Sandré Swanson plus breakout sessions and student panel w/ expected full attendance by community organizations, local high school reps, and others.
4. **Transfer Center Report** Ilarde gave status report of Transfer Day (October 18) including assignments for counselors. Also gave status report of TAGs submitted by deadline. Reported that CSU EB is accepting lower division (as well as upper division) transfers for Winter and Spring Qs, 2011. Deadline for WII is October 31.
5. **Centro Latino Report** Zielke reported on successful scholarship workshops and said will continue to offer monthly w/ follow-up sessions. Complimented intern Paniagua on excellent research and setup work to prepare for workshops.
6. **New Business**
 - *After unanimous vote to approve, bylaws amended to specific 15 student evals needed for contract (non-tenure track) and hourly counselor evaluations.

Meeting adjourned at 3:00 p.m.