



## Merritt College Counseling Department

Counselor Meeting Minutes  
October 24, 2005

Meeting convened at 1:30 p.m. In attendance: Shriver, Zielke, Blackwell, Wong, Taylor, White, Scurry.

1. **Assessment** Discussion about ESL assessment needs. Shriver reaffirmed that special assessment dates (memo distributed by Courtney Loder) are for continuing students only.
2. **Transfer Report** Blackwell reminded counselors about Transfer Day November 1 and again asked for volunteers to help set up in the Gymnasium before 9:00 a.m. Also reported that she is scheduling Concurrent Enrollment workshops in December.
3. **New Business**
  - Shriver led discussion about Counseling Department Student Learning Outcomes. Counselors will team up in pairs; each pair will generate a SLO. Pairing and further discussion at next meeting.
  - Elections for Counseling Department Co-chairs to take place in next few weeks for S06.

Meeting adjourned at 2:45 p.m.