



## Merritt College Counseling Department

Counselor Meeting Minutes  
October 25, 2004

Meeting convened at 1:30 p.m. In attendance: Zielke, Shriver, Wong, Blackwell, Allen, Scurry, Tissot, Pantell, DeCoursey, Datz MacEwan (intern).

1. **Follow-up to Meeting w/ Nursing Dept.** Shriver reported on 10/20/04 meeting. Among many topics was notification to Nursing Dept. that Counseling will not be scheduling individual appts. to complete permits to apply starting S05. Shriver followed meeting w/ letter to Dean Segar outlining staffing & other issues. Still to be determined how permits will be handled (including funding) as of S05.
2. **R Building** Continued discussion about space planning in move to R Bldg.
3. **Liberal Arts Major** Pantell reported on research with other PCCD colleges about issue of # of units in Liberal Arts major (old General Curriculum major). After discussion, Dept. voted unanimously to leave major at current 18 units.
4. **Artic Report** Pantell gave artic report published on Counselor Web Site. Also discussed ENGL courses at Merritt, esp. lack of 250 sections in S05 schedule, proper placement of students using assessment scores, prerequisites, etc. Agreement to invite ENGL Dept. Chair in for discussion.
5. **Transfer Report** Blackwell reported on:
  - a) Transfer Student Panel last Thursday (10/21)—well attended and students reported being pleased and motivated by speakers
  - b) Transfer Day next week (11/2) from 9 to Noon
  - c) Application workshops continuing—refer students, esp. w/ UC application period starting 11/1; UC Berkeley representative on campus 11/3—refer students for appts.
  - d) New concurrent enrollment guidelines rec'd. Still require 2.4 overall GPA and completion of 24 units (not in progress). Esp. for UC Berkeley, important to make sure students also have strong reading & writing skills
6. **New Business**
  - a). PCCD Counselor meeting this Thursday (11/28) in T-450 from 3-5.
  - b). Allen to chair next Counselor meeting (11/1). Get agenda items to her or Shriver asap.
  - c). Zielke reported on Dia de los Muerta alter being built in R Building on Wednesday (11/27). All welcome to participate.
  - d.) Blackwell reported Project SOAR's Parent's Workshop Saturday, 11/13. Anyone interested in working w/ parents should notify Blackwell.

Meeting adjourned at 3:00 p.m.