



Merritt College Counseling Department

Counselor Meeting Minutes
October 26, 2009

Meeting convened at 1:30 p.m. In attendance: Pantell, Mendez, McLean, Ilarde, Zielke, Bettencourt, Ciddio; Bueno, Elliott (interns). Guests: Ed Ryan, UCLA Doctoral Student; Linda Berry (VPSS), Stacy Thompson (Dean, DI), and Rebecca Kenney (Dean, DII).

1. **Counseling Research Project** Ryan presented on study focusing on experiences and perspectives of CCC counseling faculty. Those interested in participating (1 hour interview) should contact him directly (see Chair for contact information).
2. **Office of Instruction** VP Berry and Deans Thompson and Kenney attended to discuss enrollment issues students encounter when trying to create schedules. Discussed the following:
 - Few classes available for students who assess into basic skills while they're building their English and Math proficiency
 - Class times tend to overlap, making building a full-time schedule difficult
 - Counselors have created a form to collect specific challenges students face when trying to build their schedules.

Next Steps:

1. Counselors will revise data collection form and begin using immediately. Commitment to provide whatever data is collected to Office of Instruction by mid-November.
2. Office of Instruction will brainstorm and talk w/ instructional faculty to try to develop list of courses appropriate to recommend to students who assess into basic skills.

Meeting adjourned at 3:05 p.m.