



Merritt College Counseling Department

Counselor Meeting Minutes
October 29, 2007

Meeting convened at 1:00 p.m. In attendance: Allen, Zielke, Ilarde, Pantell, Scurry, Mendez (intern).
Guest: George Herring, VPSS

1. Discussion w/ VP Herring

- Probation/Dismissal: Discussion and approval of offering two sections of COUN 200A-B in Intersession, 2008, taught by Allen and McLean January 8, 9, & 10, 2008. For those students who were previously dismissed and enrolled in a COUN class that was classes, they will again be required to take this one. Herring will provide a list of those students who were previously on dismissal and who have recently completed petitions for reinstatement with a counselor.
- Also discussed possibility of offering a section of COUN 200 in some of the local high schools, preferably taught by a high school counselor who meets minimum qualifications for CCC.
- Orientation: Discussed review and possible revision of online orientation. Scurry and Ilarde will discuss and bring any recommendations to group. Ilarde will refer us to online orientation she was involved w/ at previous CCC for examples.
- Discussed possibility of teaching COUN 200 or other COUN courses online. Will need information on training to teach online courses, including locations and costs. Zielke will do research and report back. If Counseling Department decides to pursue this, will need to complete online addendum to course outlines and submit to CIC.

2. Transfer Center Report Ilarde gave update on Transfer Day tomorrow, 10/30. All preparations in good order. Members of Counseling faculty have volunteered to help set up, staff tables, and help out as the day unfolds.

3. New Business

- Mendez reviewed first draft of revision to English and Math sequence handouts. Excellent first effort--got input from group and will continue w/ revisions and report back.

Meeting adjourned at 2:30 p.m.