



Merritt College Counseling Department

Counselor Meeting Minutes
October 30, 2006

Meeting convened at 1:30 p.m. In attendance: Zielke, Allen, Pantell, Blackwell, Shriver, Scurry, DeCoursey, Ciddio, Westbrook (intern).

1. **Transfer Report** Blackwell led brainstorming session on increasing transfer knowledge for instructional and counseling faculty. Considered ideas such as campus-wide training sessions, one-on-one sessions w/ individual faculty, Professional Day workshops, and devoting entire Counseling Department meeting to transfer issues. Also considering developing more written material such as manuals and FAQs. Anyone w/ ideas about transfer information training should submit them to Blackwell.
2. **New Business**
 - Pantell reported on request for rep from Merritt to sit on district-wide Counseling Program Review task force. Anyone interested should contact Pantell or Zielke.
 - Pantell reported on invitation from CCC Chancellor's Office to have customized reports prepared addressing data of interest. Sample reports might include transfer rates from one CCC to a specific UC or CSU campus, systemwide transfer rates, out-of-state transfer rates, etc.
 - Shriver reported on requirement for any student athlete planning on transferring to 4-year school request a clearinghouse search (w/ \$50 fee) to determine all schools of record. Anyone working w/ a student athlete should be sure to discuss w/ Shriver.

Meeting adjourned at 3:15 p.m.