



## Merritt College Counseling Department

Counselor Meeting Minutes  
October 7, 2002

Meeting convened at 11:00 a.m. In attendance: Blackwell, Zielke, McLean, Crutchfield, Shriver, Pantell, Taylor, Wong, Allen, Tissot, DeCoursey, Scurry, Christine White (Counseling Intern).

1. Sandie Takakura, Allied Health Programs Sandie gave excellent presentation on admission & graduation requirements for ADN & LVN programs; also handed out advising binder w/ tabs for info about each program and spot for curriculum changes and updates. Accompanied by Shanise Boyd, program administrative assistant. Shanise does initial screening of ADN applicants. Each allied health program runs independently (Rad Tech, ADN, LVN, CAN, NUTR, and EMT/Healthcare Interpreter).
2. Octoberfest Blackwell gave info on Octoberfest, which this year will combine Transfer Day, Faculty Student Reception, Campus Tour for High School Students, and Merritt Club Day. Event located in R Bldg from 9:00 a.m. to Noon on October 29, 2002.
3. PCCD Counselor Training McLean is MC rep on planning committee. Dates of training are 11/20 & 21/02, time and place to be determined. Will run full day both days. Training mandatory for full-time counselors and highly recommended for hourly counselors. Suggestions for training topics should be given to McLean by 10/11/02.