



Merritt College Counseling Department

Counselor Meeting Minutes
November 6, 2006

Meeting convened at 1:30 p.m. In attendance: Zielke, Shriver, Scurry, DeCoursey.

1. **Ed Plan Review** All counselors participated in preliminary review of Ed Plan for purposes of update. Attention given to Strengths, Weaknesses, and Limitations. Agreement to think about resource needs and report back.
2. **COUN Outlines & Syllabi** Outlines for COUN 24, 57 & 221 were distributed and reviewed. Among the many comments and suggestions were that syllabi contain some notification about plagiarism. Agreement to continue reviewing departmental syllabi to exchange ideas and develop some degree of uniformity, if appropriate.

Meeting adjourned at 2:45 p.m.