

**Meeting Minutes**  
**MERRITT COLLEGE COUNSELING DEPARTMENT**

Date: 11/23/2020

Time: 1:30 pm

Attendees: Salceda, Perez, Webb, Ciddio, Khoo, Lawson, E. Ross, Moy, Scurry, Allen, Alturk, Ilagan, McLean, DeVito, D. Ross, Nichols.

Allotted Time	Topic	Person(s) Responsible
1:30-1:35pm	<p>Dean's Corner</p> <p><i>Minh Dao will work with special programs to load schedules on e-SARS.</i></p> <p><i>Fruitvale Center continues to not have a lease.</i></p> <p><i>District has hired an IT consultant. He will be meeting with Co-Chairs and Dean to help with e-SARS.</i></p>	Dean Webb
1:35-1:45 pm	<p>e-SARS</p> <p><i>Links will need to be created for special programs.</i></p> <p><i>Missing counselor names will be added to e-SARS. Co-Chairs will provide updated list.</i></p> <p><i>Student Accessibility Services: Frances Moy provided names to be added to e-SARS.</i></p>	Jason Ilagan
1:45 – 2:15pm	<p>AB-705 implementations</p> <p><i>English Department. Evan Nichols reviewed a PowerPoint presentation with the Counseling Department. English IAS (5-units) will be offered. All units are transferrable. Steady increase in LatinX and African American students enrolled in transfer level English courses. English 10A and Philosophy 10 will be offered.</i></p> <p><i>Math Department. Daniel Lawson reviewed a PowerPoint presentation with the Counseling Department. Steady increase in LatinX and African American students enrolled in transfer level math classes. Math Department will consider offering a Math 13S in the future. All units would be transferrable.</i></p>	Evan Nichols, Daniel Lawson and Sun Young Ban
2:15-2:20 pm	<p>Need Spring 2021 full-time schedules</p> <p><i>Co-Chairs requested that spring schedules be submitted by tomorrow.</i></p>	Rosa and Jose

2:20– 2:30 pm	<p>Standing Items:</p> <p>Reports from Programs - Puente, Sankofa, FYE, Veterans, SAS, EOPS, Transfer Center, etc.  <i>Transfer Center: Offered drop-in hours. Helped with transfer applications.</i></p> <p>Committee Reports  <i>Phi Theta Kappa: 20 students inducted. Scholarships available to students.</i>  <i>CFT Update: Mobile friendly enrollment.</i></p>	All
2:30 – 2:40 pm	<p>Announcements:  <i>Super Saturday – January 9<sup>th</sup> (9:00-3:00pm)</i></p>	All

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