



Merritt College Counseling Department

Counselor Meeting Minutes
November 25, 2013

Meeting convened at 1:30 p.m. In attendance: Khoo, Pantell, McLean, Zielke, Scurry, Ilarde, Nelson.

1. **Annual Program Update** Pantell/Scurry reported requirements of APU following meeting w/ Dean Thompson. Group reviewed data and reporting requirements and gave feedback. Zielke and McLean will prepare drafts of review comments and send to Pantell who will compile into report.

2. **Topics**

- Review of evaluation schedule. Khoo & McLean reported add'l dates. Pantell will add to master
- Reminders about SLO assessment of COUN courses in TaskStream.
- SLO assessment survey (N=20/19)
- Ilarde, McLean, Zielke reported on proposed Senate resolution about campus closure 1/16 & 1/17/14 and limiting assessments. Ilarde agreed to draft proposed letter to VPSS expressing concerns & ideas.

Meeting adjourned at 2:55 p.m.