



Merritt College Counseling Department

Counselor Meeting Minutes
December 2, 2013

Meeting convened at 1:30 p.m. In attendance: Pantell, McLean, Zielke, Allen, Scurry, Ilarde, Nelson.

1. Summer/Fall 2014 COUN Schedules Scurry led discussion. McLean/Zielke to teach sections of COUN 220A or 200B in F14—will get days/hours to Scurry by 12/9/13. Also confirmed COUN courses/sections for M14.
2. Technology Needs Reviewed needs in response to request from VP Silver. Will submit per her request.
3. Topics
 - Review of evaluation schedule. McLean/Allen to get dates to Pantell asap.
 - Neslon led discussion about need for full-time mental health counselor. In response to suggestions, will re-write job description and petition before gathering signatures to be submitted to CDCPD as first step in process.
 - Reminders about SLO assessment of COUN courses in TaskStream.
 - SLO assessment survey (N=20/19)
 - Pantell asked for help in updating COUN outlines. Scurry informed group courses w/out updated outlines will not be offered in F14. Ilarde agreed to review outline (texts) for COUN 221. Allen/McLean will review COUN 24. Zielke has completed review of COUN 30.
 - Zielke reported on past initiative to substitute high school GPA for COMPASS assessment results for English/Math placement. Initiative temporarily suspended until coordination with district.

Meeting adjourned at 2:45 p.m.