

Meeting Minutes
MERRITT COLLEGE COUNSELING DEPARTMENT

Date: 12/14/2020	Time: 1:30 pm
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Attendees: Salceda, Perez, Rivas, Webb, Ciddio, DeVito, Gonzalez, D. Ross, Moy, Allen, Alturk, Scurry, Khoo, Murphy, E. Ross.

Allotted Time	Topic	Person(s) Responsible
1:30-1:35pm	Dean's Corner <i>Dean Webb thanked the Counseling Department for their hard work and dedication to serving students.</i>	Dean Webb
1:35-1:45 pm	MEDAS <i>Health Navigator Program will be available starting Spring 2021. The program will prepare students with the knowledge, skills, and attributes for obtaining work in the fields of healthcare, public health, and human/social services. Upon completion, the student will earn a Certificate of Achievement.</i>	Jon Murphy
1:45-1:55pm	MIS Reporting Data <i>For Spring 2020, very low numbers were reported. It's very important that SARS reason codes are selected that fully capture the appointment. Multiple SARS reason codes may be used. A list with the SARS reason codes will be e-mailed to the Counseling Department. We are still required to report matriculation services including: orientation, assessment, and abbreviated student education plans. Do not clear the enrollment hold unless all steps have been completed.</i>	Lesley Scurry
1:55– 2:00 pm	SLOAC <i>Co-Chairs asked for a volunteer to help with SLOAC. No volunteers were confirmed.</i>	Rosa and Jose
2:00– 2:30 pm	Self-Care Presentation <i>Dr. Rivas presented on self-care. PowerPoint presentation will be made available to the Counseling Department.</i>	Dr. Rivas

2:30– 3:00 pm	Trivia: Games <i>All in attendance participated in the trivia games.</i>	All