

Outcomes and Assessment Plan - Student Services/Non-Instructional Units

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| Office or Unit: Merritt College Counseling Department | Contact: Steve Pantell & Carlos McLean Counseling Dept Co-Chairs | Date: May 20, 2009 |
| Unit Mission Statement: The mission of the Merritt College Counseling Department is to provide all prospective, new and current students with comprehensive academic, career, and personal counseling. Counselors also include career and transfer information while helping students develop personal decision-making skills. We strive to help a diverse student population identify and pursue their goals while successfully participating in the educational process. | | |
| Student Learning Outcomes | Assessment Methods | When will you collect this information? |
| 1. Students will be able to clearly state their academic and/or career goal(s) and record them in a Student Educational Plan (SEP) or other appropriate document as one outcome of a counseling session. | Students will complete and submit the Counseling Department SLO survey. | At the completion of each counseling contact. |
| 2. Students will be able to identify, access, and use educational resources (electronic and otherwise) to plan and pursue their academic, career, and personal goals. | Students will complete and submit the Counseling Department SLO survey. | At the completion of each counseling contact. |
| 3. Students will be able to identify and access campus resources available to meet their individual needs and to support them as they pursue their academic, career, and personal goals. | Students will complete and submit the Counseling Department SLO survey. | At the completion of each counseling contact. |