



# Administration of Justice

## Our Partners



Oakland Police Department, Alameda County Sheriff's Office, East Bay Regional Parks District, Alameda County Probation Department, Oakland Unified School District, Oakland Fire Department, B.A.R.T., Best in the West Martial Arts, N.O.B.L.E., San Francisco Police Department, California State Parole, California Highway Patrol, Oakland Police Activities League, and more.

## Career Opportunities

Police Officer, Corrections Officer, Parole Officer, Probation Officer, Deputy Sheriff, Security Guard, Border Patrol, Community Service Coordinator, Police Administrator, Park Ranger, DEA or FBI Agent, Secret Service, Social Worker, C.H.P. Officer, Evidence Technician, Crisis Counselor, Computer Forensic Technician, Crime Analyst, Criminologist, Police Dispatcher, SWAT Team Member, and more.



### Director, Administration of Justice

Margaret Dixon is the director and an instructor for the Administration of Justice Program. She retired as a police officer from the Oakland Police Department.



**For info about all Administration of Justice Program degrees, certificates, and courses, call (510) 436-2425 or email [mdixon@peralta.edu](mailto:mdixon@peralta.edu). You can also visit our website at [www.merritt.edu/wp/adjus](http://www.merritt.edu/wp/adjus) or view the college catalog at [www.merritt.edu/wp/catalog](http://www.merritt.edu/wp/catalog).**

*The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes, and values needed to succeed and participate responsibly in a democratic society and a global economy.*

## Who We Are

For more than 40 years, the Administration of Justice Program at Merritt College has been serving those who wish to train for a career in a field associated with the administration of criminal justice, those who wish to prepare for transfer to a four-year institution, or those who are currently employed in an Administration of Justice agency and who seek training for career advancement. With three Associate Degree and/or Certificate programs with tracks in **Police Science**, **Corrections**, and **Homeland Security**, along with our unique **Law Enforcement Pre-Academy** course, we can prepare you for success in whatever career you choose. We now also offer an **Associate in Science for Transfer Degree** with a guaranteed admission to CSUs. Because of our close partnerships with community-based organizations and law enforcement agencies, such as the Oakland Police Department, you will get real-life, hands-on experiences from instructors who are current or retired police officers, police chiefs, sheriffs, probation and parole officers, evidence technicians, district attorney investigators, highway patrol officers, and other professionals.



## Police Science



The Police Science degree and certificate program provides practical and technical instruction to meet the requirements of law enforcement agencies at the local, state, and federal levels. The program is designed for men and women who are interested in a career as a law enforcement officer or within the public safety sector. Those seeking a Police Science

Degree or Certificate accept the responsibility of ensuring the security of human rights and maintaining social order according to the democratic system. Some responsibilities of law enforcement officers include enforcing laws and detecting and arresting violators of the law, crime prevention, and protecting life and property.



## Corrections

The Corrections degree and certificate programs provide preparatory instruction necessary for persons who wish entry into four-year institutions for careers as Correctional Officers, Counselors, or Probation and Parole Officers with federal, state, and county agencies. You will be prepared for entry-level employment.

## Homeland Security

The Homeland Security certificate program provides foundational knowledge of local, national, and international security. The program examines threats against national security, examines national and international terrorist threats, and explores the roles and responsibilities of local and national security agencies when preparing for emergencies. The program aims to prepare students for employment in entry-level and advanced positions in public and private security.



## Pre-Academy

The 17-week, 3-unit Law Enforcement Pre-Academy course offers you the unique opportunity to get the hands-on training needed for the rigorous police academy required for all police applicants as well as the knowledge to pass the certification test. Taught by experienced police officers, you will learn everything from physical fitness and defensive driving to radio procedure, report writing, and background investigation.

