



Merritt College Counseling Department

Counselor Meeting Minutes
February 14, 2011

Meeting convened at 1:30 p.m. In attendance: McLean, Scurry, Ilarde, Allen, Pantell, Zielke, Paniagua (intern). Guests: Stefani de Vito, Merritt Health Center; Jen Lee and Susan Fang, Asian Health Services

1. **Student Health Services** de Vito and Lee gave overview of health services available to students on campus and through district health center located at Laney. Merritt's center provides physical and mental health services; Laney center (coordinated through Asian Health Services) provide full range of clinical services plus screening for eligibility for health services through outside providers. Check <http://eperalta.org/wp/students/> or call 436-2533 for more information about Merritt services; call 464-3134 for more information about Laney center services and hours. Scurry led discussion about making recommendations for revision of orientation. Considered several options, including short term solution (prepare video supplemented with in-person Q&A, classified person or counselor) while developing long-term solution (more formal and elaborate orientation). Agree Scurry will send out draft script to all counselors who will review and come to next meeting w/ comments/suggestions.

2. **Counseling Department Responsibilities**

- Discussed SLO assessment for COUN courses, to be done by counselors teaching a class this term. Agreement that those teaching multiple sections (i.e. 24) will meet to decide how and who will do the assessment; others will complete assessment (or at least develop schedule for completion) by the end of the SII semester.
- Discussed 10-11 evaluation schedule which now must include evaluations of those counselors teaching a COUN class. Developed schedule for SII.
- Discussed FII COUN schedule. Pantell/Zielke raised issue of wanting First Year Experience Program to develop learning communities w/ COUN courses. If we're not allowed to add FTEF to teach add'l COUN courses, may approach those counselors currently teaching COUN courses to ask about interest in being part of learning community.

3. **New Business**

- Pantell announced inquiry by Provident Insurance asking if any counselor would be interested in being part of webinar aimed at parents of high school students focusing on preparing students for college. Anyone interested should contact Pantell for more information.
- Possibility of piloting online counseling program raised by Pantell. Zielke expressed interest.
- Ilarde announced transfer events and calendar. See Transfer Website for more information.

Meeting adjourned at 2:55 p.m.