



Merritt College Counseling Department

Counselor Meeting Minutes  
February 22, 2010

Meeting convened at 1:30 p.m. In attendance: Pantell, McLean, Ilarde, Zielke, Allen, Scurry, Khoo, Ciddio.

1. **Program Review** General discussion about program review format and content. Agreement to divide review into workgroups and then combine single report for both Instruction and Student Services, consistent with what other PCCD Counseling Departments are doing.
2. **Transfer Report** Ilarde reported on Stiles Hall informational luncheon Monday, March 15 from Noon to 1:30 in the Transfer Center. Appropriate for students interested in UC Berkeley (though they're not part of UCB) who want information, support, and guidance about application process and life at Berkeley.
3. **New Business**
  - Discussed Internship Committee process. Agreement to recruit at SFSU (Ilarde) and St. Mary's College (Pantell) with application deadline of March 31<sup>st</sup>. Committee will remain the same as in past though decisions may be brought to full Counseling Department for discussion.

Meeting adjourned at 3:00 p.m.