



**MERRITT COLLEGE COUNSELING DEPARTMENT
MEETING MINUTES**

Date: 03/13/2017	Time: 1:30 pm	Location: R 112A
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Attendees: Moy, DeVito, Perez, Ross, Salceda, Ciddio, Pantell, Zielke.

Allotted Time	Topic	Person(s) Responsible
1:30-1:45	<p>Guest: Nutrition program: Two main programs: Dietary Tech and Dietary Manager. There is a new AS-T in Nutrition as well.</p> <p>Dietary Manager: 18 months, median salary \$50K but can be higher with time. 5 classes, 2 sciences (Nutr 10 &12) 3 practical (Nutr 30, 31 & 32). Nutr 32 only offered in fall.</p> <p>Dietary Tech: It's an Associate of Science, has 3 sem of internship and pays less than Dietary Mgr, but people do it when they don't want to manage personnel.</p> <p>Nutr 1o now offered online. They are testing it again. Previous attempts to offer online .not successful.</p>	Mary Zernicke
1:45-2:30 pm	<p><u>Chair Update Summary:</u></p> <ul style="list-style-type: none"> • SLO Update: <ul style="list-style-type: none"> a. Coun courses: Only need to complete SLOs for Coun 200AB (Marty meeting w/Roniqua in 2 wks) and Coun 221/224 (Marty mtg w/Jose in April). b. Counseling Dept: 96/100 surveys collected • Evaluations: <ul style="list-style-type: none"> a. Pantell-(Zielke) completed b. Ilarde – (Scurry) pending c. Leticia Perez – (Zielke) pending • PCCD District-Wide counselors meeting March 23. <ul style="list-style-type: none"> a. Updates: <ul style="list-style-type: none"> -Moy – food: Breakfast and snack all worked out. Lunch vendor (Jordan's Culinary Creations) is vendorized. Jamila working on the budget to get them paid Moy: Merritt swag: arranged with Maria Spencer to prepare folders w/information. -Tanya-Name Tags. Has them ready - Pantell – Sign in sheets ✓ - Staff assistants: confirmed by Jamila ✓ - Email about dietary restrictions sent ✓ - parking enforcement: no ticketing confirmed ✓ -Allen: Will have large post-it's by the day of activity -Ciddio-Time keeper: will have her signs ready for the meeting 	Zielke

	<ul style="list-style-type: none"> • Child Development CAP aligned courses: <ul style="list-style-type: none"> a. Handed out form with equivalencies of ChDev courses at many colleges. It's on the Child Dev. Webpage at: http://www.merritt.edu/wp/chdev/cap-aligned-courses-at-ca-community-colleges/ • Schedule for Spring 2018: Zielke circulated current Spr/17 Coun classes schedule to begin planning for Spr/2018. She'll email all counselors to confirm changes. • Meeting with Admissions and Records: Zielke summarized discussions held during monthly meetings with A&R. 	
2:30-2:45	<ul style="list-style-type: none"> • DSP outreach: Office is reaching out to OUSD and Dept of Rehabilitation. Also informed us that Alexis had surgery and will return in approximately one month. 	Moy/Ciddio
2:45-2:55	<ul style="list-style-type: none"> • CCCCO/HBCU Partnership: Dr. Karen McCord will be representing the CCC Chancellor's Office to updated us on the CCCCO/HBCU Partnership 	Ilarde
2:55-3:00 pm	Other updates: Ilarde – PFT explained issues related to 50/50 part time equity. We signed the petition.	All

Meeting adjourned at 3pm.

Merritt College Mission:

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy