



## Merritt College Counseling Department

Counselor Meeting Minutes  
March 14, 2005

Meeting convened at 1:30 p.m. In attendance: Zielke, Wong, Shriver, Blackwell, Allen, Scurry, Taylor, DeCoursey, Pantell, Crutchfield, Cannady, White, Oliveira, Datz MacEwan (intern).

- 1. 11<sup>th</sup> Month Hours** Shriver asked counselors to get him their requests by the end of this week. Need to have coverage during week before and 1<sup>st</sup> week of Summer Session. Requests considered on basis of seniority.
- 2. Catalog Revisions** Changes for upcoming catalog are to be submitted by 4/1/05 to Zielke (Puente), Blackwell (Transfer), Tissot (DSP&S), Scurry (Matriculation), Contreras (EOPS), Shriver (General), & Dean Powell (Veterans & CalWorks).
- 3. Learning Outcomes** Discussion about definition of learning outcomes for Counseling Department. Some ideas were: probation (academic success workshops), SEPs, tracking # of student contacts, financial aid, correlation between provision of counseling services and students' declaration of educational goal, etc. Blackwell agreed to pursue scheduling a retreat focused solely on identifying learning outcomes.
- 4. Articulation Report** In addition to artic notes, Pantell reported that use of NATAM prefix (Native American Studies) will go into effect S05. Current courses cross-listed w/ ENVST courses.
- 5. Transfer Center Report** Blackwell announced transfer workshop (co-facilitated w/ Pantell) for faculty on April 25, from 3:00 p.m. to 5:00 p.m. in R-130. Counselors are asked to publicize workshop and attend if possible.

Meeting adjourned at 3:05 p.m.