



Merritt College Counseling Department

Counselor Meeting Minutes
March 17, 2014

Meeting convened at 1:30 p.m. In attendance: McLean, Khoo, Allen, Scurry, Zielke, Perez, Pantell and Nelson. Guest: Audrey Trotter, Interim VPSS; Dr. Lucha Ortega, consultant

1. Topics:

*Discussion about change in petition policy for S14 stemming from meeting earlier today w/ VPSS & others. Per agreement w/ A&R & VPSS:

- S14 petition deadline of March 21 will NOT be extended for any reason
 - students MAY submit petitions w/ needed courses for degree/certificates in process during S14 or up to 6 units to complete in M14
 - students who submit petitions w/ courses either in process or to complete in M14 will receive status letter on or just after April 14. Those w/ courses in process during S14 will be approved pending satisfactory completion of all coursework. Those w/ courses to complete M14 will receive “denial” letter but petitions will be held and processed after end of summer school M14
 - students who had 6 or fewer courses to complete in M14, and who complete those courses in M14, will NOT have to re-petition. Those who do not complete outstanding courses in M14 WILL have to re-petition when outstanding courses are completed
 - students who will complete coursework in S14, or who will complete 6 or fewer units in M14, MAY participate in S14 graduation. Details about how names of those who want to participate will be communicated to VPSS (or delegate) will be forthcoming.
- *Discussion about SLO assessment for both department and COUN classes. Re: departmental survey, now have 80 completed; need 100 by end of S14. Re: COUN, report from SLOAC shows assessment of COUN 24, 57, & 224 complete for 13-14; need to complete assess (in TaskStream) for COUN 30 & 221.

2. 3SP Planning: VPSS & Ortega met w/ counselors to plan 3SP. Items discussed were:

- *Online orientation—will be providing
- *Assessment will occur in L Building learning lab (46 seats) as well as current location of R-108
- *3SP regulations call for categorical programs (EOPS, DSP&S, CalWORKS, etc.) to comply w/ same requirements as General Fund programs
- *Next meeting: review 3SP requirements & focus particularly on requirements for at-risk students

Meeting adjourned at 3:00 p.m.