

MERRITT COLLEGE  
MEETING MINUTES



COUNSELING DEPARTMENT

Date: 4/16/2018 Time: 1:30 pm Location: R 112A

Attendees: Perez, Salceda, de Vito, Zielke, Scurry, Ross, Allen, Khoo, Wong (Intern)

Allotted Time	Topic	Person(s) Responsible
1:30-1:40	MEDAS Reminder <i>April 27<sup>th</sup> is the application deadline for Fall but it might be extended through May. Apps can be submitted to Ms. Grace in S321 or Ms. Waduuda S343. Applications can be found on the file cabinet outside of Lesley's office, at Admissions, and outside of Ms. Grace's office.</i>	Scurry
1:40-1:50	CurricuNet Update <i>-The Student Services Platform will be level zero. -We must decide on our workflow. There will possibly be a one level approval (the SLOAC Coordinator). -SAOs/SLOs for our departments are housed on an excel spreadsheet. The ones for our classes are on Curricunet. Marty will help anyone who needs it.</i>	Zielke
1:50-2:00	-Summer Super Saturdays June 2 <sup>nd</sup> and 9 <sup>th</sup> from 9am-1pm. Any volunteers? We can expand the hours based on prior super Saturdays (2:30?). So far Frances, Marty and Mickey have volunteered. <i>Please let us know as soon as you can if you are available for one or both dates by next Monday, April 23<sup>rd</sup>.</i>	Scurry
2:00-2:05	Nominations for counseling department co-chairs <i>Nominations are open through Monday, April 23, 2018 at 5:00pm.</i>	Zielke/Scurry
2:05-2:15	Starfish Update <b>TABLED</b>	Ciddio
2:15-2:30	Standing Items: 1. Reports from programs: Puente, Sankofa, FYE, Veterans, SAS, EOPS, Athletics, Transfer Center, Centro Latino, 3SP, etc.  <b>Veterans</b> <i>-Twenty-two veterans will be graduating with a degree or certificate. Many will be obtaining Health Science degrees.</i> <b>Puente</b> <i>-On 4/25, the students will be going to UCD -The Puente graduation is 5/17 at 5:30pm.</i> <b>FYE</b> <i>-Next week the students are planning to go to Sac State -The end of the year celebration will be 5/22 from 9-1.</i> <b>Sankofa</b> <i>-Ten students took a HBCU tour the week of spring break. -Two student have already been accepted to HBCUs.</i> <b>Transfer</b> <i>-UCB will follow up with any student who came to see the rep when the rep did not make it to Merritt. -The transfer center bulletin board has arrived and it will be</i>	All

	<p><i>outside of R105H.</i></p> <p><i>-April 17<sup>th</sup>, during college hour, there will be a workshop called "How to become a teacher in California". This information was uploaded onto Merritt's facebook page.</i></p> <p><b>Centro Latino</b></p> <p><i>-Marty will send out information FAS regarding DACA and undocumented students.</i></p>	
2:30-2:40	<p>Standing Items:</p> <p>2. Committee reports</p> <p><i>-CEMPC is now IEC (Institutional Effectiveness Committee).</i></p> <p><i>-Student Success and Equity Committee amended the by laws and they will be forwarded to the college council. Two counselors will be members: the 3SP coordinator and a rep from SAS.</i></p>	All
2:40-2:50	<p>Standing Item:</p> <p>3. SLOs: 75 total surveys received. <i>Twenty-five more are needed. Each counselor please try to do five.</i></p> <p>4. Go over each of our programs SLOs. <i>Reviewed Sankofa's SLOs.</i></p>	Zielke
2:50-3:00	<p>Announcements</p> <p><i>-Reminder District Wide Counselor Meeting April 26<sup>th</sup> at COA 8:15-3:00</i></p> <p><i>-A lot of SGO (student guest IDs) have had to be issued for an unknown reason. If you see a student with one, please send an email to Lesley if you can.</i></p>	All

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