



Merritt College Counseling Department

Counselor Meeting Minutes  
April 20, 2009

Meeting convened at 1:30 p.m. In attendance: McLean, Khoo, Allen, Pantell, Mendez, Ilarde, Coplan, De Coursey, Ciddio, Martinez-Rodriguez.

1. **Counseling Department SLOs** Reviewed department SLOs (vs. COUN courses) in attempt to clarify and adopt assessment measures. Reviewed SLOs from Counseling Departments at other colleges and other SLO material. Also raised issue that Counseling Departments at all 4 PCCD colleges will be discussing uniform SLOs and assessments measures at next all-district counseling meeting. Agreement that Pantell will contact member of SLOAC for consultation and report back.

2. **New Business**

- Final review of Allied Health flyer. Only needs Merritt prerequisites to be complete (to be done by McLean). Ciddio volunteered to add information about MEDAS and Healthcare Interpreter to Ilarde's CNA handout.
- Reviewed latest version of Counseling Department brochure. Gave feedback to Khoo and Martinez-Rodriguez (who have done an excellent job so far!). Will revise and bring back for review.
- Reminder that Department Chair nominations are being accepted until Wednesday, April 22. Nomination forms to be completed and turned in to Senate box outside mailroom. All counselors eligible to serve as chair. Elections start April 27 and run until May 11.
- Reminder about completing hourly counselor evaluations before end of semester.
- Internship committee (present members were Ilarde, McLean, and Allen) discussed issue of space and ability to take on interns in coming year. Committee may need to meet to discuss. Pantell passed to committee members name of student inquiring about internship opportunities in F09.
- McLean reported that MAP has been assigned R106F as permanent space. Future Counseling Department meetings to be held in R127.
- Allen reported that graduation time has been moved to 5:30 p.m. (vs. 4:30 p.m.) on 5/29/09.
- Discussion about last meeting of 08-09 year. Agreement that 5/18 would be last meeting.

Meeting adjourned at 2:55 p.m.