



## Merritt College Counseling Department

Counselor Meeting Minutes  
April 29, 2013

Meeting convened at 1:30 p.m. In attendance: Allen, McLean, Scurry, Ilarde, Zielke, Khoo, Pantell, Icasiano (intern).

1. **Student Success Act** McLean reported on district-wide meeting he attended as Merritt rep on 4/22 at COA. The following points were covered at the meeting:
  - . Identifying a home campus for funding purposes (where assessment, orientation, and counseling/SEP development will occur)
  - . Possibility of using COUN 200A-B as orientation classes, “mandatory” throughout district
  - . Orientation would be more extensive, possible 2-3 days
  - . May need to develop initial SEP (1 year out) and then updated SEP (longer period)
  - . May be limitations on services i.e. students can be seen initially for one issue and then a maximum of 3 times for other issues; still in discussion
  - . Possible pilot to run in 13-14 academic year; may involve offering more COUN classes
  - . Question about how to serve students who arrive late (and haven’t attended assessment/orientation/SEP planning); to be discussed
  - . Follow-up meeting scheduled for 5/13/13; McLean will attend and report; McLean will also write up and distribute notes from 4/22/13 meeting
2. **SLO Survey**: Now at 77 completed; commitment to complete remaining 23 in next week
3. **Catalog Review**: Anyone wanting to submit revisions to existing language for 13-15 catalog should get submissions to either co-chairs Pantell/Scurry or Dera Williams in Office of Instruction asap
4. **Counseling Position Hiring Committee**: Pantell, Zielke, and McLean volunteered; Allen and Khoo agree to be backups.
5. **Transfer Center**: Ilarde reported on students who have informed her about their application status. Ilarde also announced she will be set up in Student Center hallway (outside A&R) on Wednesday, 5/1/13 to work with students on next steps in their application process.

Meeting adjourned at 2:30 p.m.