



Date: 4/30/2018 Time: 1:30 pm Location: R 112A

Attendees: Pantell, Allen, de Vito, Moy, Zielke, Perez, Ciddio, Scurry, Khoo, Wong (Intern)

Allotted Time	Topic	Person(s) Responsible
1:30-1:45	<p>District- wide counselors meeting:</p> <p>a. 1-yr success rate when placed in English on:</p> <ul style="list-style-type: none"> - pre-college/college & HS GPA > 2.6 = 40% ; compared to placed directly in Engl 1A: 80% - pre-college/college & HS GPA > 1.9-2.6 = 22% ; compared to placed directly in Engl 1A: 59% - pre-college/college & HS GPA > < 1.9 = 12%; compared to placed directly in 1A: 43% <p><i>Above statistics reviewed and discussed. In summary: It's better for students to be placed at a higher level. 80% of incoming freshmen pass Engl 1A at the first try if we place them there as their first class. Need to counsel students holistically: If higher placement is selected by student, we will further emphasize support that is available (i.e. free tutoring in person and online, Math Jam, English and math workshops, Engl 208 Engl 280, study skills class, embedded tutors in the classroom).</i></p> <p>b. Need to use "comments" section in milestones. <i>If the student selects the lower placement, enter the reason in the comments section (i.e. math anxiety, will take a lower level to review fundamentals then accelerate; transitioning from ESOL and wants to begin at a lower level to gain confidence).</i></p> <p>c. Other agenda items discussed during the meeting. <i>Use our counseling skills when helping students make decisions. Address their level of confidence, explore what was happening in their junior and senior years, etc. Example: Engl 1 has A, Engl 2 has B, Engl 3 has C and Engl 4 has C- or D. Stats say we should send them to the highest level (Engl 1A) but need to discuss with student if they want to do it.</i></p> <p><i>SAS may do a pilot study with their group of high school students regarding their placement process.</i></p> <p><i>District Meeting Feedback:</i></p> <ul style="list-style-type: none"> -The meetings seem to be less and less about counseling. More information about the art of counseling is desired. -There seems to be so many system changes all at once: curricunet, canvas, oneperalta, starfish, guided pathways 	Zielke
1:45-1:50	<p>Spring 2019 Course Planning</p> <p><i>Same classes as this semester will be proposed. Some classes will be late start.</i></p>	Zielke

1:50-2:00	<p>SLO Tally <i>Tally completed. Pantell will work on the summary.</i></p>	All
2:00-2:10	<p>Guided Pathways a. Focus Areas b. Can we create a grid for a program <i>Ideas:</i> -What do we need from instructional faculty to help students stay on their path? -How do we let the campus community know that it's not just counselors job but a campus wide effort? -How can programs build on top of others to get certificates (mile markers) along the way? -The website should clearly reflect what student's need to get from step A to step B including prerequisites. -Los Medanos has a clear pathway for students including career information. Can a model like theirs be developed? -Classes need to be articulated the same throughout the district. -The sequence of course offerings is needed. Which classes are only offered in the spring and fall? -Courses that are no longer offered should not be in the catalog. -There should not be more classes offered at a high school than at the campus. -There should be more in person classes than online classes. -A single subject shouldn't only be offered as part of a learning community. -Can a sample SEP be developed for popular majors such as Nursing (including prereqs)? -Lanhrt can be confusing. We will invite a representative to our department meeting in the fall. -Clarification is needed about what is expected from LRNRE 280 Study Skills class. How are the students evaluated during the semester? The chairs will invite a representative to a dept meeting next semester.</p>	
2:10-2:20	<p>Standing Items: 1. Reports from programs: Puente, Sankofa, FYE, Veterans, SAS, EOPS, Athletics, Transfer Center, Centro Latino, 3SP, etc. <i>Transfer: If any students were accepted into UCB let Angela know. Also, be sure and add admitted students to the transfer list on the W drive.</i> <i>EOPS: Will begin accepting applications May 1st.</i> <i>SAS: Approximately 30 students will complete the 3SP process tomorrow.</i></p>	All
2:20-2:30	<p>Standing Items: 2. Committee reports <i>Facilities: A new director was hired today</i></p>	All

2:30-2:40	Standing Item: 3. Go over each of our programs SLOs. <i>Tabled</i>	Zielke
2:40-2:45	Announcements <i>Please let Steve know if you see any errors in the catalog.</i>	All

Merritt College Mission: The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy